



# Haverling

LONDON BOROUGH

**LICENSING SUB-COMMITTEE  
WE ARE FSTVL 2017  
(RECONVENED)  
AGENDA**

<b>11.00 am</b>	<b>Monday 20 February 2017</b>	<b>Council Chamber - Town Hall</b>
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Members 3: Quorum 2

**COUNCILLORS:**

Dilip Patel (Chairman)  
Wendy Brice-Thompson  
Jody Ganly

**For information about the meeting please contact:  
Taiwo Adeoye x 3079  
Taiwo.Adeoye@onesource.co.uk**

## **Protocol for members of the public wishing to report on meetings of the London Borough of Havering**

Members of the public are entitled to report on meetings of Council, Committees and Cabinet, except in circumstances where the public have been excluded as permitted by law.

Reporting means:-

- filming, photographing or making an audio recording of the proceedings of the meeting;
- using any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or
- reporting or providing commentary on proceedings at a meeting, orally or in writing, so that the report or commentary is available as the meeting takes place or later if the person is not present.

Anyone present at a meeting as it takes place is not permitted to carry out an oral commentary or report. This is to prevent the business of the meeting being disrupted.

Anyone attending a meeting is asked to advise Democratic Services staff on 01708 433076 that they wish to report on the meeting and how they wish to do so. This is to enable employees to guide anyone choosing to report on proceedings to an appropriate place from which to be able to report effectively.

Members of the public are asked to remain seated throughout the meeting as standing up and walking around could distract from the business in hand.

**AGENDA ITEMS**

**1 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS**

(if any) – receive

**2 DISCLOSURE OF INTERESTS**

Members are invited to disclose any interest in any of the items on the agenda at this point of the meeting.

*Members may still disclose any interest in an item at any time prior to the consideration of the matter.*

**3 CHAIRMAN'S ANNOUNCEMENT**

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

**4 REPORT OF THE CLERK (Pages 1 - 6)**

**5 WE ARE FSTVL 2017 -APPLICATION FOR A PREMISES LICENCE (Pages 7 - 104)**

**Andrew Beesley**  
**Head of Democratic Services**

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# LICENSING SUB-COMMITTEE

15 February 2017

# REPORT

**Subject Heading:**

**Procedure for the Hearing: Licensing Act 2003**

**Report Author and contact details:**

**Taiwo Adeoye (01708) 433076**  
**e-mail: taiwo.adeoye@onesource.co.uk**

Members are advised that, when considering application for a premises licence, the following options are available to them by virtue of the Licensing Act 2003, Part 3, section 35, paragraphs 3 and 4:

"Where relevant representations are made, the authority must

- (a) hold a hearing to consider them, unless the authority, the applicant and each person who has made such representations agree that a hearing is unnecessary, and
- (b) having regard to the representations, take such steps as it considers necessary for the promotion of the licensing objectives.

The steps are:

- a) modify the conditions of the licence
- b) reject the whole or part of the application

and for this purpose, the conditions of the licence are modified if any of them is altered or omitted or any new condition is added."

The Sub-Committee will also wish to note that, if none of these steps is required, the application must be granted.

Assuming that the Sub-Committee is satisfied that a hearing is required, then the following procedural steps are recommended. The Licensing Act 2003 (Hearings) Regulations 2005 will govern the arrangements for the hearing of the application now under consideration. This report accords with the requirements of that Act and the Regulations, and in particular Regulations 21-25 (procedure at the hearing).

## **1. Membership of the Sub-Committee:**

1.1 The Sub-Committee comprises three members of the Licensing Committee, with a quorum of two members. **Unless there are objections, in the absence of three members, the hearing shall proceed with the quorum of two.**

1.1.1 A member of the Licensing Committee will be excluded from hearing an application where he or she has considered an application in respect of the premises in the previous 12 months as a Member of the Regulatory Services Committee; or

1.1.2 is a Ward Councillor for the Ward in which the premises, subject to the application, are located; or

1.1.3 is a Ward Councillor for a Ward which is likely to be affected by the application or;

1.1.4 has a personal interest in the application.

## **2. Roles of other participants:**

2.1 The Legal Advisor is not a party to the hearing. The role of the Legal Advisor is to provide legal advice relating to the application and submissions.

2.2 The Clerk is not a party to the hearing. The role of the Clerk is to record the hearing and the decisions of the Sub-Committee, and ensure efficient administration

## **3. Location and facilities:**

3.1 All hearings will be heard at the Havering Town Hall unless otherwise directed.

3.2 Interpreters will be provided by the Council on request, provided notice is given at least five working days before the hearing.

## **4. Notification of attendance:**

4.1 The Chairman will enquire of the parties who is in attendance and the parties will indicate their names (and, where relevant, whom they represent). A register will be circulated before the commencement of the hearing on which the applicant, his/her advisers and companions and all interested parties (and/or their representatives) will be asked to record their attendance.

## **5. Procedural matters:**

5.1 Prior to the commencement of the hearing, the Chairman of the Sub-Committee will orally inform the parties whether their applications to have certain people attend the hearing (e.g. witnesses) have been granted or refused. Note this relates to people other than those attending on behalf of a party in the capacity as a representative of the party.

- 5.2 Prior to the commencement of the hearing the Chairman of the Sub-Committee will outline the procedure to be followed at the hearing. This will normally be as follows:

**Introduction of the application:**

The Licensing officer will outline:

- details of the application and relevant representations received from the parties;
- relevant legislation ;
- relevant Licensing Policy; and
- the time limit in which the Council must reach a determination.

**Documentary evidence:**

- Documentary or other information in support of applications, representations or notices should be provided to the Clerk of the Sub-Committee at least 7 clear working days before the hearing. If this information is produced at the hearing it will only be taken into account by the Sub-Committee if the Sub-Committee and all the parties consent to its submission. Permission to have this information included in the hearing should be requested at the beginning of the hearing before any oral submissions have been made.
- Statements made by people in support of a party's representation who are not present at the hearing, must be signed by the maker, dated and witnessed by another person. The statement must also contain the witness's full name and occupation.

**Representations:**

- The chairman will invite each of the parties at the hearing or their representative sequentially to address the Sub-Committee and call any person/s to whom permission has been granted to appear. Each party will be allowed a maximum period of 10 minutes in which to address the Sub-Committee and call persons on his/her behalf.
- This 10 minute period is where each party has the opportunity to orally address the Sub-Committee and clarify any points in which the Sub-Committee has sought clarification prior to the hearing. This 10 minute period should be uninterrupted unless a member of the Sub-Committee or Legal Advisor considers that the speaker is making submissions that are irrelevant, frivolous or vexatious.
- Members of the Sub-Committee may ask questions of any party, at any time during the proceedings. Time taken in dealing with a Member's question will not be taken into account in determining the length of time available to the party in question to make their representation.

The sequence in which each of the parties will be invited to address the Sub-Committee will normally be in the order of:

- the Chief Officer of Police;
- the Fire Authority;
- the Health and Safety at Work Enforcing Authority;
- the Local Planning Authority;
- the Local environmental Health Authority;
- the Local Weights and Measures Authority;
- the Authority Responsible for the Protection of Children from Harm;
- a navigation or other authority responsible for waterways; and
- any other party that has submitted representations in respect of the application, certificate, notice or other matter appearing before the Sub-Committee;
- the party that has submitted the application, certificate, notice or other matter appearing before the Sub-Committee.

At the discretion of the Sub-Committee the above order may be varied.

**Cross-Examination:**

Where witnesses have been permitted by the Sub-Committee to speak at the hearing on behalf of a party, permission must be sought from the Sub-Committee before another party can ask the witness questions. This process of questioning is normally referred to as cross-examination. The Sub-Committee will allow cross-examination only where it is necessary to assist it in considering the representations or application.

**Relevance:**

Information submitted at the hearing must be relevant to the applications, representations, or notice and the promotion of the licensing objectives. The Chairman of the Sub-Committee is entitled to exclude any information it considers to be irrelevant whether presented in written or oral form. The licensing objectives are:

**The prevention of crime and disorder;**

**Public safety;**

**The prevention of public nuisance; and**

**The protection of children from harm.**

**6. Failure of parties to attend the hearing:**

- 6.1 If a party, who has not given prior notice of his/her intention not to attend the hearing, is absent from the hearing the Sub-Committee may either adjourn the hearing or hold the hearing in the party's absence. Where the hearing is held in the absence of a party, the Sub-Committee will still consider the application, representation or notice submitted by that party.



## **7. Adjournments and extension of time:**

7.1 The Sub-Committee may adjourn a hearing to a specified date or extend a notice period except where it must make a determination within certain time limits in the following specific applications:

- Review of premises licences following closure orders where the Sub-committee must make a determination within 28 days of receiving notice of the closure order.

## **8. Sub-Committee's determination of the hearing:**

8.1 At the conclusion of the hearing the Sub-Committee will deliberate in private accompanied by the Clerk and the Legal Advisor who will be available to assist the Sub-Committee with any legal problems but will not participate in any decision making of the Sub-Committee.

8.2 The Sub-Committee will normally make its determination and announce its decision at the end of the hearing.

8.3 Where all parties have notified the Sub-Committee that a hearing is not required the Sub-Committee must make its determination within 10 working days of being given notice that the hearing is not required.

## **9. Power to exclude people from hearing:**

9.1 The public are entitled to attend the hearing as spectators. However, the Sub-Committee may exclude any person from the hearing including any person assisting or representing a party where:

- it considers that the public interest would be best served by excluding the public or the individual person from the hearing; or
- that person is behaving in a disruptive manner. This may include a party who is seeking to be heard at the hearing. In the case where a party is to be excluded, the party may submit to the Sub-Committee in writing any information which they would have been entitled to give orally had they not been required to leave the hearing.

## **10. Recording of proceedings:**

10.1 A written record of the hearing will be produced and kept for 6 years from the date of the determination of the hearing.

## **11. Power to vary procedure:**

11.1 The Sub-committee may depart from following any of the procedures set out in this document if it considers the departure to be necessary in order to consider an application, notice or representation.

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Licensing Officer's Report



# LICENSING SUB-COMMITTEE

# REPORT

15 February 2017

**Subject heading:**

**We Are Fstvl  
Damyns Hall Aerodrome Aveley Road  
Upminster RM14 2TN  
Premises licence application  
Paul Jones, Licensing Officer  
c/o Town Hall main Road Romford  
paul.jones@havering.gov.uk  
01708 432692**

**Report author and contact details:**

This application for a premises licence is made by Lime Green Events Ltd under section 17 of the Licensing Act 2003. The application was received by Havering's Licensing Authority on 22<sup>nd</sup> December 2016.

## **Geographical description of the area and description of the building**

The *We Are Fstvl* application seeks to become a fixed duration premises licence located on the Damyns Hall site in Aveley Road, Upminster. The licence intends to be in force from 10:00 on Friday 26<sup>th</sup> May 2017 until 13:00 bank holiday Monday 29<sup>th</sup> May 2017 and further seeks to permit up to 29,999 attendees at any one time. The surrounding area is largely open green land; however, there are four residential properties – Damyns Hall Cottages – located at the entrance to the aerodrome site.

## **Details of the application**

The application is to permit the following licensable activities:

<b>Films, live music, recorded music, performances of dance – all to be provided inside and outside*</b>		
<b>Day</b>	<b>Start</b>	<b>Finish</b>
Friday 26 <sup>th</sup> May	14:00	03:00
Saturday 27 <sup>th</sup> May	10:00	03:00
Sunday 28 <sup>th</sup> May	10:00	01:30

\* NB The application provides further clarification with regard to sound levels and their attendant terminal hours provided during the provision of regulated entertainment.

<b>Late night refreshment – to be provided inside and outside*</b>		
<b>Day</b>	<b>Start</b>	<b>Finish</b>
Friday 26 <sup>th</sup> May	23:00	05:00
Saturday 27 <sup>th</sup> May	23:00	05:00
Sunday 28 <sup>th</sup> May	23:00	05:00

\* NB The application provides further information with regard to the provision of late night refreshment which might appear in opposition to that provided above:

<b>Late night refreshment – to be provided inside and outside – Arena</b>		
<b>Day</b>	<b>Start</b>	<b>Finish</b>
Saturday 27 <sup>th</sup> May	23:00	02:00
Sunday 28 <sup>th</sup> May	23:00	02:00

<b>Late night refreshment – to be provided inside and outside – Campsite Village</b>		
<b>Day</b>	<b>Start</b>	<b>Finish</b>
Friday 26 <sup>th</sup> May	23:00	03:00
Saturday 27 <sup>th</sup> May	23:00	03:00
Sunday 28 <sup>th</sup> May	23:00	01:30

<b>Supply of alcohol – on premises only – Arena</b>		
<b>Day</b>	<b>Start</b>	<b>Finish</b>
Saturday 27 <sup>th</sup> May	10:30	00:30
Sunday 28 <sup>th</sup> May	10:30	00:30

<b>Supply of alcohol – on premises only – Campsite Village</b>		
<b>Day</b>	<b>Start</b>	<b>Finish</b>
Friday 26 <sup>th</sup> May	12:00	02:00
Saturday 27 <sup>th</sup> May	10:30	02:00
Sunday 28 <sup>th</sup> May	10:30	01:00

<b>Hours premises open to the public</b>		
<b>Day</b>	<b>Start</b>	<b>Finish</b>
Friday 26 <sup>th</sup> May	10:00	24:00
Saturday 27 <sup>th</sup> May	00:00	24:00
Sunday 28 <sup>th</sup> May	00:00	24:00
Monday 29 <sup>th</sup> May	00:00	13:00

### **Comments and observations on the application**

The applicant acted in accordance with regulations 25 and 26 of *The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005* relating to the advertising of the application. The required public notice was installed in the 30<sup>th</sup> December 2016 edition of the Romford Recorder.

## **Summary**

Four named persons made representations against this application.

Thirty named persons made representations in support of this application.

There were five representations against this application from responsible authorities, namely:

- Havering Borough Police
- London Fire & Emergency Planning Authority
- Havering Public Health department
- Havering Licensing Authority
- Havering Health & Safety department



**Havering**  
LONDON BOROUGH

Copy of Application

\* required information

### Section 1 of 19

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference  This is the unique reference for this application generated by the system.

Your reference  You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes  No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

### Applicant Details

\* First name

\* Family name

\* E-mail

Main telephone number  Include country code.

Other telephone number

Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

Applying as a business or organisation, including as a sole trader

Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

### Applicant Business

\* Is the applicant's business registered in the UK with Companies House?  Yes  No

\* Registration number

\* Business name  If the applicant's business is registered, use its registered name.

\* VAT number   Put "none" if the applicant is not registered for VAT.

\* Legal status



*Continued from previous page...*

\* Applicant's position in the business

Home country

The country where the applicant's headquarters are.

**Registered Address**

Address registered with Companies House.

\* Building number or name

\* Street

District

\* City or town

County or administrative area

\* Postcode

\* Country

**Agent Details**

\* First name

\* Family name

\* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

An agent that is a business or organisation, including a sole trader

A sole trader is a business owned by one person without any special legal structure.

A private individual acting as an agent

**Agent Business**

\* Is your business registered in the UK with Companies House?  Yes  No

\* Registration number

\* Business name

If your business is registered, use its registered name.

\* VAT number

Put "none" if you are not registered for VAT.

\* Legal status

*Continued from previous page...*

\* Your position in the business

Home country

The country where the headquarters of your business is located.

**Agent Registered Address**

Address registered with Companies House.

\* Building number or name

\* Street

District

\* City or town

County or administrative area

\* Postcode

\* Country

**Section 2 of 19**

**PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

Address     OS map reference     Description

**Postal Address Of Premises**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Further Details**

Telephone number

Non-domestic rateable value of premises (£)

**Section 3 of 19****APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company
- A partnership
- An unincorporated association
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales
- Other (for example a statutory corporation)

**Confirm The Following**

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

**Section 4 of 19****NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

**Non Individual Applicant's Name**

Name

**Details**

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

**Address**

Building number or name	65A
Street	Station Road
District	
City or town	Upminster
County or administrative area	Essex
Postcode	RM14 2SU
Country	United Kingdom

**Contact Details**

E-mail	reece@wearefstrvl.com
Telephone number	01708 223 159
Other telephone number	

Add another applicant

**Section 5 of 19**

**OPERATING SCHEDULE**

When do you want the premises licence to start?  /  /   
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end  /  /   
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

Premises forms part of Damyns Hall aerodrome, a privately owned large scale, green open space

Damyns Hall operates as a working aerodrome with private and recreational aviation activities, the aerodrome will be closed throughout the duration of the festival.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Continued from previous page...

**Section 6 of 19**

**PROVISION OF PLAYS**

Will you be providing plays?

Yes  No

**Section 7 of 19**

**PROVISION OF FILMS**

Will you be providing films?

Yes  No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

Will the exhibition of films take place indoors or outdoors or both?

Indoors  Outdoors  Both

Where taking place in a building or other  
structure tick as appropriate. Indoors may  
include a tent.

**Continued from previous page...**

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Films will include montage video clips and musical performances and will be of an appropriate nature to the age of the attending audience. The films or videos will be played on the stage screens outside or in temporary tented structures. Films & videos will be shown in the arena as part of performing acts or in between performances accompanied by amplified and/or unamplified music.

Films and videos will also be shown in the campsite accompanied by amplified and/or unamplified music from 14:00 to 23:00 at agreed levels, and from 23:00 to 00:30 at levels inaudible off site.

Films and videos in the campsite will be played with no audio, i.e. silent, after 00:30.

The playing of films and videos in the campsite will cease at 03:00 on Saturday and Sunday and 01:30 on Monday.

State any seasonal variations for the exhibition of film

For example (but not exclusively) where the activity will occur on additional days during the summer months.

n/a

Non standard timings. Where the premises will be used for the exhibition of film at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

n/a

**Section 8 of 19**

**PROVISION OF INDOOR SPORTING EVENTS**

Will you be providing indoor sporting events?

Yes

No

**Section 9 of 19**

**PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS**

Will you be providing boxing or wrestling entertainments?

Yes

No

**Section 10 of 19**

**PROVISION OF LIVE MUSIC**

Will you be providing live music?

Yes

No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start	<input type="text"/>	End	<input type="text"/>
Start	<input type="text"/>	End	<input type="text"/>

WEDNESDAY

Start	<input type="text"/>	End	<input type="text"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text"/>	End	<input type="text"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="14:00"/>	End	<input type="text"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text"/>	End	<input type="text" value="03:00"/>
Start	<input type="text" value="10:00"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text"/>	End	<input type="text" value="03:00"/>
Start	<input type="text" value="10:00"/>	End	<input type="text"/>

Will the performance of live music take place indoors or outdoors or both?

- Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

The event organiser is providing an outdoor stage for DJ's and bands playing live music which will include singing and instrumental music and may be amplified or unamplified.  
There will be additional performance stages within tented arena structures that will have DJ's and bands performing with amplified music.  
Sound levels will be agreed in advance with the local authority environmental health department and licencing authority to limit the impact on the wider community and promote the licensing objective of the prevention of public nuisance.  
Rehearsals and sound checks will take place the day prior to the event and on the morning of the event, timings of which will be agreed in advance with the local environmental health department.  
Music on the arena outdoor stage will finish at 23:00 hrs.  
Music within the arena tented stages will finish at 00:30.  
Music within campsite structures until 23:00 will be at agreed levels.  
Music within campsite structures after 23:00 will be played with no audio i.e. silent (Silent Disco). Music from campsite structures will finish at 03:00 on Saturday and Sunday and 01:30 on Monday.

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

n/a

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

n/a

### Section 11 of 19

#### PROVISION OF RECORDED MUSIC

Will you be providing recorded music?

Yes

No

#### Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End



Continued from previous page...

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

The event organiser is providing an outdoor stage for DJ's playing recorded music. There will be additional performance stages within tented arena structures that will have DJ's playing recorded music. Sound levels will be agreed in advance with the local authority environmental health department and licencing authority to limit the impact on the wider community and promote the licencing objective of the prevention of public nuisance. Sound checks will take place the day prior to the event and on the morning of the event, timings of which will be agreed in advance with the local environmental health department. Music on the arena outdoor stage will finish at 23:00 hrs. Music within the arena tented stages will finish at 00:30. Music within campsite structures until 23:00 will be at agreed levels. Music within campsite structures after 23:00 will be played with no audio i.e. silent (Silent Disco). Music from campsite structures will finish at 03:00 on Saturday and Sunday and 01:30 on Monday.

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

n/a

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

n/a

## Section 12 of 19

### PROVISION OF PERFORMANCES OF DANCE

Will you be providing performances of dance?

Yes       No

#### Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the performance of dance take place indoors or outdoors or both?

Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Dance performances will take place on the outdoor stage and occasionally off stage or in temporary tented structures including the campsite village. Dance performers will appear with some bands and artists who are performing at the event including DJ's.

The timings detailed in the schedule above show the end time on the following day (for example, Saturday end time for dance performance is 03:00hrs on the following day).

State any seasonal variations for the performance of dance

For example (but not exclusively) where the activity will occur on additional days during the summer months.

n/a

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed in the column on the left, list below

Continued from previous page...

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

n/a

**Section 13 of 19**

**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes  No

**Section 14 of 19**

**LATE NIGHT REFRESHMENT**

Will you be providing late night refreshment?

Yes  No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start

End

Start

End

Will the provision of late night refreshment take place indoors or outdoors or both?

Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

The provision of hot food and hot drinks in the arena and campsite as shown in the site plan.  
Arena – Saturday/Sunday 23:00 hours to 02:00 hours the following day.  
Campsite village – Friday to Saturday 23:00 hours to 03:00 hours the following day. Sunday 23:00 hours to 01:30 hours the following day.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

None

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

None

### Section 15 of 19

#### SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

Yes       No

#### Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start	<input type="text"/>	End	<input type="text"/>
Start	<input type="text"/>	End	<input type="text"/>

WEDNESDAY

Start	<input type="text"/>	End	<input type="text"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text"/>	End	<input type="text"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="12:00"/>	End	<input type="text"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text"/>	End	<input type="text" value="02:00"/>
Start	<input type="text" value="10:30"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text"/>	End	<input type="text" value="02:00"/>
Start	<input type="text" value="10:30"/>	End	<input type="text"/>

Will the sale of alcohol be for consumption:

- On the premises     Off the premises     Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Arena - Saturday/Sunday - 10:30 to 00:30 daily  
Campsite - Friday 12:00 to 02:00, Saturday 10:30 to 02:00, Sunday 10:30 to 01:00

The timings detailed in the schedule above show the end time on the following day (for example Saturday end time for sale of alcohol is 00:01 hrs on the following day)

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

n/a

Continued from previous page...

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

**Name**

First name

Jamie

Family name

Coleman

**Enter the contact's address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number  
(if known)

Issuing licensing authority  
(if known)

**PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

**Section 16 of 19**

**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

This is an over 18yrs event which is advertised in advance

Continued from previous page...

**Section 17 of 19**

**HOURS PREMISES ARE OPEN TO THE PUBLIC**

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

*Continued from previous page...*

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

The published opening time of the campsite is 12:00. The open earlier time of 10:00 is to assist possible early arrivals, minimising queues into the car parks and campsite should the need arise

The published closing time of the campsite is 12:00. The close later time of 13:00 is to assist stragglers, should the need arise

The published opening time of the arena is 10:30. The open earlier time of 10:00 is to assist possible early day ticket arrivals, minimising queues should the need arise

Clearance of the arena will commence with the finish of entertainment at 00:30, with a soft finish commencing at 23:00, assisting the movement of day ticket persons back to the transportation points.

## Section 18 of 19

### LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

The applicant has previously held 4 annual premises licences for this event and has considerable experience in organising and delivering We Are FSTVL in 2013, 2014, 2015 & 2016

This application is a for a single year time limited licence.

The proposed maximum capacity is for 29,999, an increase in capacity of 5,000 persons over 2016.

The Schedule 1 attached to this application contains suggested conditions which are the same conditions as those annexed to the Premises Licence in 2016, together with new conditions to apply for the provision of camping shown in red. These conditions, together with the information provided below and the Event Management Plan (EMP) will ensure that the four licensing objectives are promoted and will also allow ongoing consultation with Responsible Authorities through the safety advisory group process.

The detailed Event Management Plan and associated appendices demonstrate the commitment to ensure that the organisers provide, so far as reasonable, a safe event for people to attend whilst ensuring it meets its legal obligations. The EMP and associated appendices are living documents and shall be subject to reasonable amendment and alteration in line with the ongoing planning for the event.

A new element is proposed for the festival in 2017, namely a campsite within the festival site for a maximum capacity of 9000 ticket holders. The management of the campsite which will address the licensing objectives are contained in the Event Management Plan. Suggested conditions relating to the campsite are attached at Schedule 1 of the application. An overview of the campsite management is at Schedule 2.

A note of the proposed improvements for the festival in 2017 is at Schedule 3.

b) The prevention of crime and disorder

The applicant will again contract a professional security co-ordinator and competent crowd management companies who will work closely with the Metropolitan Police Service (MPS), the licensing authority and other agencies to manage the potential for crime and disorder.

Planning meetings will be held in advance of the Event to ensure that the MPS and other agencies are satisfied that the organiser has taken all reasonable steps to ensure suitable planning to prevent crime and disorder, including a crime reduction plan and strategy. The crime reduction plan has been updated and improved (which will continue further upon receipt of additional information from the Police) to address new challenges which arose at the 2016 festival and which are foreseeable from the introduction of the campsite.



*Continued from previous page...*

A suitable entry policy will be formulated which will include procedures for the searching of persons and their belongings upon entry. Where required ejections or refusal of entry to the event will be carried out by licenced security staff. Crowd Management and Security Plans will form part of the EMP.

The applicant will require the contractor responsible for the bars to operate a strict Challenge 25 policy and all bar staff will be trained to adhere to this policy. A Bars and Alcohol plan will form part of the EMP.

c) Public safety

Safety & emergency procedures will be finalised and approved through the planning process and also with the SAG. Specific event risk assessments will be produced to ensure that all elements of risk are considered so far as reasonably practicable and suitable and sufficient control measures implemented. Event specific risk assessments will be incorporated into the EMP.

A Medical management Plan will form part of the EMP. An agreed and appropriate level of emergency first aid and ambulance provision will be on site throughout each event.

This will include mobile first aid patrols, the level of which will be determined by a medical risk assessment.

A detailed fire risk assessment will be produced and suitable levels of portable fire fighting equipment will be provided on site. The fire risk assessment will form part of the EMP.

Prior approval will be required for the use of special effects and relevant health & Safety information will be provided.

The issues in 2015 of the management of transport, traffic and pedestrians were addressed in 2016 and executed well. Minor issues on the egress phase have been addressed in a revised Transport Management Plan (TMP) in conjunction with the responsible Authorities and has been approved and agreed. An External Manager has been appointed to coordinate all aspects of the transport hub including contactors, security and transport stewards.

The Event Management Plan contains specific sections for the management of public safety within the campsite.

A multi agency control room will be set up on site to operate and manage the event. All agencies will be able to be co located in this facility during the event.

d) The prevention of public nuisance

The reduction of the potential for public nuisance is one of the main priorities of the vent organisers and much of the planning work is focused on these issues.

The prevention of public nuisance will be managed through pre-event planning arrangements and liaison the Responsible authorities. The EMP details the policies and methods to address the prevention of public nuisance.

A detailed noise management plan has been supplied as part of this application.

The noise management plan will detail measures which will be taken to manage noise from the campsite.

e) The protection of children from harm

The entry policy at the event will be set to ensure that all persons entering the site are aged 18 years and above.

The Designated Premises Supervisor will ensure that all bar staff are fully aware and compliant with challenge 25.

**Section 19 of 19**

**PAYMENT DETAILS**

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

**Continued from previous page...**

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at [http://www.voa.gov.uk/business\\_rates/index.htm](http://www.voa.gov.uk/business_rates/index.htm)

Band A - No RV to £4300 - £100

Band B - £4301 to £33000 - £190.00

Band C - £33001 to £87000 - £315.00

Band D - £87001 to £125000 - £450.00\*

Band E - £125001 and over - £635.00\*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee.

Band D - £87001 to £125000 - £900.00

Band E - £125001 and over - £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls, or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature.

The costs associated with these licences will be met by Central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number of attendance at any one time.

Capacity 5000 to 9999 - £1,000.00

Capacity 10000 to 14999 - £2,000.00

Capacity 15000 to 19999 - £4,000.00

Capacity 20000 to 29999 - £8,000.00

Capacity 30000 to 39999 - £16,000.00

Capacity 40000 to 49999 - £24,000.00

Capacity 50000 to 59999 - £32,000.00

Capacity 60000 to 69999 - £40,000.00

Capacity 70000 to 79999 - £48,000.00

Capacity 80000 to 89999 - £56,000.00

Capacity 90000 and over £64,000.00

\* Fee amount (£)

8,315.00

**ATTACHMENTS**

**AUTHORITY POSTAL ADDRESS**

**Address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**DECLARATION**

\* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under Section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application.

Continued from previous page...



Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

\* Capacity

Date (dd/mm/yyyy)

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/havering/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

**IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

***We Are FESTVL 2017 - Premises License Application - Schedule 1***

***Proposed License Conditions***

1. The maximum capacity for the event in 2017 shall be 29,999, to include ticket holders, but not staff and performers.
2. The maximum capacity for the campsite shall be limited to 9,000 ticket holders.
3. The licence holder will liaise with the licensing authority, the responsible authorities and other relevant agencies throughout the planning process to ensure a joined-up approach to multi agency working.
4. The hours of operation of the campsite shall be from Friday 26 May 2017 10:00 hours to Monday 29 May 2017 13:00 hours.
5. The measures for management of the campsite by the licence holder will be included within the Event Management Plan.
6. A draft Event Management Plan (including the appendices) will be provided by the licence holder to the licensing authority, members of the Safety Advisory Group (SAG) and responsible authorities at least six months prior to the event.
7. Site maps will be gridded with clear RV points to allow speedy access for emergency vehicles or location of casualties if needed.
8. The Event Management Plan will be subject to approval by the SAG at least six weeks prior to the event. Any changes to the Event Management Plan after this approval may only be made with the prior written approval of the licensing authority. The event may only proceed if there is an Event Management Plan in place approved by the SAG.
9. The final Event Management Plan shall be adhered to in full by the licence holder.
10. A debrief meeting will be undertaken after the event to include the licensing authority, responsible authorities and other relevant agencies involved in the event.
11. A Security Plan, Drugs Plan and Crime Reduction Plan will be provided as part of the Event Management Plan.
12. A Noise Management Plan will be prepared by specialist acoustic consultants as part of the Event Management Plan.

13. Outdoor music will finish at 23:00 hours and marquees operating after this time will be positioned to ensure minimum sound bleed and will have acoustic screening around the rear.
14. Programming and placement of sound sources will be undertaken with consideration for residents in the vicinity of the event. Sound systems will be selected for ability to create focused sound within minimum bleed.
15. A full and concise Traffic Management Plan will be in place for the event and onsite parking will be managed by specialist contractors. Such plan shall be agreed by SAG prior to the event.
16. Shuttle buses will be provided to take people to and from the train stations and the on-site transport hub to avoid dwell time in the local area.
17. A direct hotline to the site management team will be in operation from 08:00 - 21:00 hours for the duration of the set up and breakdown of the event and from 08:00 hours Friday 26 May 2017 until 13:00 hours Monday 29 May 2017 during the event.
18. The licence holder will convene a meeting with residents to discuss the Event Management Plan in February or March 2017 and again within one month of SAG debrief following the event.
19. The licence holder will operate an emergency liaison team on site. This will consist of key people within the event including first aid, police security, event managers, health and safety. This team will meet at regular intervals during the event to review the event and make any agreed changes needed.
20. The licence holder will employ specialist security contractors to work at the event.
21. Within the event there will be static and roaming security as well as perimeter security.
22. At the event, there will be a full search at all entry gates to include wanding, bag searches and pat downs.
23. The event will have clear conditions of entry - "No glass bottles, no alcohol shall be brought onto site, no illegal drugs or illegal highs, no weapons of any kind, or antisocial behaviour will be tolerated, and the organisers reserve the right to refuse admission".
24. No bands or artists will be booked that will be anticipated to attract anti-social elements to the event.
25. The licence holder will provide a welfare/chill out space on the site and a vulnerable persons' policy will be in place for those who may need assistance.

26. The site will be designed to ensure so far as reasonably practicable that it does not present hazards to those attending. These measures will include but not limited to regular waste disposal, fire provision in place, trip hazard avoided, sounds levels kept to safe levels, site designed to avoid pinch points, roaming and static security.
27. The licence holder will work closely with technical suppliers to minimise disruption to local residents from the festival and will ensure that the event production schedule specifies deliveries/collections from the site between 8am and 8pm where possible.
28. The event is an over 18 event which will be advertised in advance.
29. The occupancy levels of the marquee/tented structures within the Licensed Site will be continually monitored and will not exceed the capacities specified in the final Event Management Plan agreed through the SAG process.
30. Details of the type of special effects/pyrotechnics, the type and quality to be used and their storage shall be specified in the Event Management Plan.

**We Are FSTVL 2017 – Premises License Application – Schedule 2**

**Appendix V Campsite Management Plan**

An experienced specialised campsite manager, security contractor, medical and welfare teams, and campsite management team, will be in place to manage all aspects of the campsite infrastructure and the welfare of the campers.

The campsite management structure is detailed in Appendix Q

Campsite operational times are detailed in Appendix R

**Security and Customer Safety**

**Entry**

On arrival at the queuing lanes, each person must produce a valid ticket or wristband, no money will be taken on the queue gates.

A level of search as pre-agreed with relevant authority's prior the event will be instigated, this consists of full search and pat down supported by drugs dogs.

Once the search is completed, customers will proceed through the lanes where tickets will be torn and scanned and a campsite wristband issued. All ticket stubs will be retained for auditing purposes.

Amnesty bins will be positioned for the disposal of drugs or illegal items. The bins will be sealed at the end of the Festival and handed over to the Police as agreed.

Full details of entry and search are detailed in the campsite security management plan.

The following is a brief outline of the entry conditions to the event campsite, please see terms and conditions for further information:

- Admission will be by ticket or wristband only.
- No pass outs are allowed
- All production and working staff will be in possession of valid accreditation and enter only through designated entry points.
- All persons entering the event must be aged 18+.
- No professional cameras, video, or sound recording equipment will be allowed.
- No alcohol will be permitted in to the event.
- No glass will be permitted in to the event.
- No picnics, tables, cooking equipment or gazebos will be permitted in to the event.
- No illegal substances or substances that have a psychoactive effect (previously known as legal highs, that are now banned), will be permitted into the event
- Rucksacks and baggage will be deterred from being allowed into the arena.

**Acceptable Behavior**

Whilst accepting the fact that festival goers are at the event to have a good time, there is a need to conform to a standard of behavior that is considered acceptable by the majority and also to the event organisers.

The following behavior will not be accepted and could result in eviction from the site and/or arrest by the police:

- Deliberate damage to festival infrastructure

- Arson
- Use of offensive weapons
- Assault on other festival goers or festival staff
- Use of illegal drugs or substances
- Theft
- Racist Abuse
- Verbal Abuse
- Fraud
- Excessive drunkenness or behavior
- Sexual assault / harassment
- Putting the safety & security of others at risk by inappropriate actions
- Anti-social behavior

### **Security Patrols**

The specialised experienced security company will undertake security and stewarding patrols of the campsite areas. The management of the security teams will be via a dedicated campsite security management team.

Details of the campsite management security plan and security deployment can be found in the Crowd Management Plan Appendices E.

The security company will work under the direct control of the Security Coordinator

Security and steward patrols will be undertaken on a constant basis during the period that the campsites are open. There will be dedicated security teams allocated to each campsite area.

Their role will be to become a familiar face to the campers and build up rapport and trust, which will help in the reporting of incidents.

### **Police**

During the planning stages of the event, meetings will take place with Police, Security and organisers to work on initiatives together to enhance the working relationship and help to have crime reduction partnerships for the benefits of campers focusing on specific areas of concern within campsites e.g. tent theft

### **Fire Management**

#### **Fire Patrols**

The risk of fire is taken very seriously. A fire risk assessment by an experienced specialized contractor has been undertaken and this will remain ongoing throughout the festival

Portable firefighting equipment will be placed at strategic points and these will be indicated by appropriate signage

In addition to the fire safety on site, a dedicated event fire team provided by the contractor detailed in Appendix D will be employed to ensure that there is an immediate response to any fire incident.

The team will be equipped with appropriate fire appliances.

The fire team will patrol all areas on a 24 hour a day basis giving advice to campers and other festival



goers as appropriate and responding to incidents as directed by event control.

**BBQ's & Portable Gas Cookers**

Small BBQ's, gas cookers (LPG) and other camping stove types will be not allowed on the campsite.

**Camp Fires**

Campfires are not permitted.

**Sanitation Facilities**

The site will be equipped with suitable and sufficient toilet and shower facilities. The detailed numbers can be found in Appendix T. The facilities will be serviced on a regular basis, to ensure adequate supplies and serviceability.

A company will be employed to remove the waste by means of gulley sucker type units. These will be used throughout the Festival at suitable times of the day. To reduce the risk of vehicle and pedestrian mixing, this will primarily be during the daytime period when the majority of the campers will be in the main arena.

**Waste Management**

The management of waste is a major investment on behalf of the organisers.

The campsites generate a large amount of waste and there will be dedicated cleaning teams to attempt to remove as much combustible material as possible with regular collections throughout the day.

Further details including a cleaning schedule can be found in the Appendix H.

**Medical Provision**

As part of the Festival there will be substantial medical resources on site. There will be dedicated medical resources, situated in, and specifically for, the campsite including Doctors, Paramedics and Ambulances. Medical services will be available 24hrs for the event from when the campsite opens until closing.

Further details can be found in the Medical Management Plan, Appendix F.

**Welfare**

Welfare services will be provided by the contractor detailed in Appendix U and available 24hrs from when the campsite opens until closing.

The service will consist of experienced personnel with a range of skills, including drug counselling.

The service will be able to provide emergency accommodation for those who for whatever reason end up without tents.

## ***We Are FESTVL 2017 – Premises License Application – Schedule 3***

### ***Event Management Improvements for 2017***

#### **Revised Capacity**

- The arena capacity is increased to 29,999 to satisfy the increased demand for this popular award winning Borough of Havering based festival

#### **The We Are FSTVL Campsite**

- We are creating an additional facility to enhance the festival experience and improve its long-term sustainability in a very busy market place
- This is satisfying a demand from festival goers to stay in the area and onsite during the two-day festival and addresses the problem of the lack of hotel beds in the area.
- The addition of the campsite opening on Friday 12:00, with campers departing Monday morning, improves traffic flow and reduces local impact over the weekend
- It provides a safe accommodation area with 24hr provision of security, stewards, medics and welfare
- A Silent Disco provides campers with “silent” on-site entertainment during the period, contained within a campsite village which includes food and beverage retailers, shops and sanitation facilities including hot showers
- The new facility provides a regulated licensed campsite, inspected and approved by the Local Authority and Responsible Agencies
- The campsite reduces the attraction of the off-site unregulated, unlicensed, and possibly bogus and fraudulent camping facility being advertised on the internet (the promoters legal team are taking appropriate action)
- The precise location of this off-site unregulated campsite is unknown although the indications are it may have an impact on the promoters traffic management plan which proved effective in 2016

#### **Transport and Traffic Management**

- The traffic and transport management plan worked well in 2016 and a few minor tweaks have been introduced to improve efficiency
- As part of the above, an additional External Manager has been introduced to provide additional support to the event management structure
- New gates E and F provide a more efficient public pick up/drop off point with a reduction in walking distances to the arena and campsite
- There's been a real-time increase in rail and bus provision as public numbers have reduced on Saturday and Sunday (by campers), with transport levels remaining unchanged on 2016 provision
- C2C are providing appropriate services to accommodate campers arriving Monday and Friday with corresponding shuttle buses in place to transport the public to and from the site with additional services being provided by taxis and coaches
- TFL have confirmed tubes will run until midnight, assisting onward travel from Fenchurch Street and other connecting stations providing more provision for egress than in previous years

### Stages and Arenas

- The location of stages and structures have been tweaked to assist the Noise Management Plan minimising off-site disturbance
- It is estimated the provision of covered arenas and structures will increase by approx. 17.5% providing extra sheltered areas in the event of inclement weather

### Security and stewarding

- The additional appointment of a Security Coordinator reinforces the improved event management structure – see below for full details
- An increased provision of CCTV units throughout the arena, campsite, site perimeter, car parks and transport hub provides wider observational coverage as suggested by MPS
- An Increased provision of perimeter Observation Towers with radio linked security observers will reinforce and compliment additional CCTV
- The perimeter fence has been redesigned to improve security of car parks, campsite and the arena

### Event Management

- The Event Management Plan has been revised to make access to important relevant information easier by the provision of specific appendices e.g. Appendix Q – Management Structure
- The event management structure during planning and operational stages has been reviewed and improved – in particular, additional senior management roles have been added and are detailed below

### Additional Senior Management Roles

- *Project Manager – Vicki Smith*
  - The project manager coordinates the senior management team as detailed in EMP appendix Q in conjunction with the promoters, bringing together all aspects of the event through effective communication.
  - This is Vicki's third year at WAF, having previously done site and project management.
- *Security Coordinator – Steve Allen*
  - The promoters have taken on board comments from MPS following the 2016 event and an experienced security coordinator has been appointed to address those issues
  - The appointment addresses the disappointment highlighted by MPS that communication with MPS could have been better. A single experienced point of contact solves this issue
  - The specialist coordinator draws together security company management and coordination which was in an issue highlighted by MPS
  - The security coordinator will improve the communication and coordination between security contractors, MPS, Local Authority and Responsible Agencies, ensuring all aspects of the event are covered in a safe manageable way fulfilling the objectives of the license, during the planning and execution of the event

- **External Manager – Bill Nicholson**
  - Following lessons learned in 2016 an additional experienced person has been appointed to manage the transport hub, buses, coaches, taxis and rail communication routes
  - He will coordinate all aspects of the transport hub during the planning and execution of the event and all issues during the event with event control management
  
- **Campsite Manager – Joanne Moore**
  - The specialist campsite manager will ensure that all aspects of the campsite management and infrastructure are built to the correct specifications and that during the event all infrastructure remains in working order.
  - The manager will deal with all campsite related issues that may occur during the event, liaising with the operations manager, event control, campsite security, welfare and medics.
  
- **Event Control Bronze – tbc**
  - To be the eyes on the ground during the event highlighting potential issues to the event control manager and responding to incidents as directed by the event control manager

**Other**

- The existing successful public telephone hotline is being extended to provide 24hr coverage through the period of the event from Friday to Monday
- A safety and event management audit is to be carried out in 2017 to identify areas of improvement, change and amendment – an executive summary of the audit will be made available to the Local Authority and Responsible Agencies
- We Are FSTVL was awarded Best Dance Festival 2016  
<http://www.romfordrecorder.co.uk/news/upminster-we-are-fstvl-wins-best-uk-dance-event-in-festival-awards-1-4797536>





APL Event  
227 New Ridley Road  
Stocksfield  
Northumberland  
NE43 7QD

Tel: 01661 842394  
Fax: 0870 787 7469  
Email: info@aplevent.co.uk  
Web: www.aplevent.co.uk

Title: We Are FSWI 2017  
Darmyns Aerodrome  
Upminster

Client: Lime Green Events

Drawing: Proposed arena  
layout

Date: 21/11/16

Number: 17/03

Drawn: SVS

Scale: 1:1500 (A2)

This is a plan of the proposed layout for the event. It is not a site plan and should not be used for any other purpose.

- Changes:**
- WAF01 - layout updated
  - WAF02 - layout updated
  - WAF03 - layout updated
  - WAF04 - layout updated
  - WAF05 - layout updated
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  - WAF98 - layout updated
  - WAF99 - layout updated
  - WAF100 - layout updated

NR: Structures, stage etc are purely indicative and may change subject to each event and agreement with relevant partners  
Grid - 50m x 50m



050607 08091011121314 151617





APL Event  
 227 New Ridley Road  
 Stocksfield  
 Northumberland  
 NE43 7DD

Tel: 01661 842394  
 Fax: 0870 787 7469  
 Email: [info@aplevent.co.uk](mailto:info@aplevent.co.uk)  
 Web: [www.aplevent.co.uk](http://www.aplevent.co.uk)

Title: We Are FSW 2017  
 Damyns Aerodrome  
 Uppminster

Client: Lime Green Events

Drawing: Proposed arena  
 layout

Date: 21/11/16

Number: 17/03

Drawn: SVS

Scale: 1:3000 (A2)

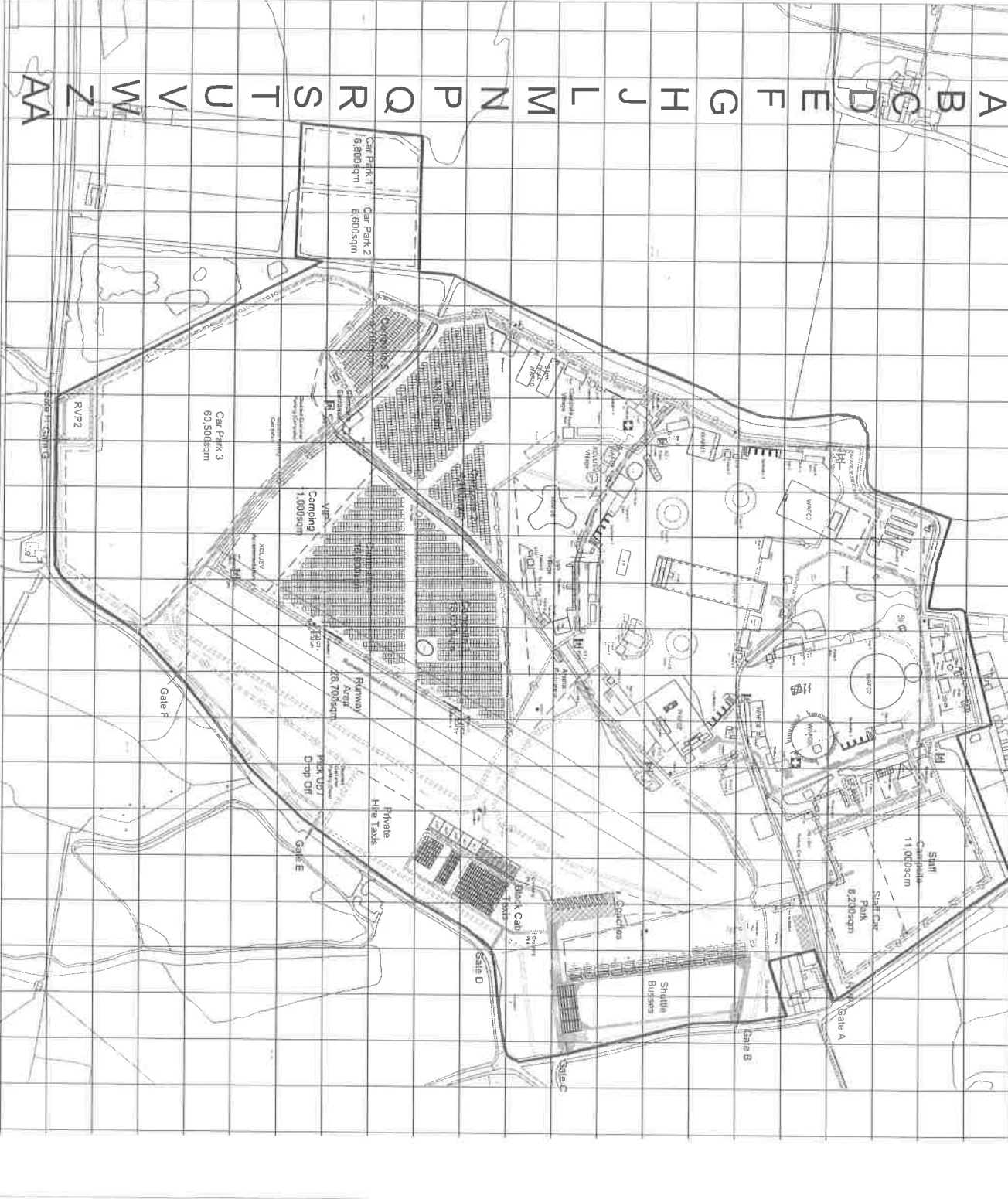
This is not part of the planning application. It may not be reproduced or otherwise used without permission.

**Changes:**  
 WA622 - layout updated  
 WA623 - layout updated  
 WA624 - layout updated  
 WA625 - layout updated  
 WA626 - layout updated  
 WA627 - layout updated  
 WA628 - layout updated  
 WA629 - layout updated  
 WA630 - layout updated  
 WA631 - other  
 Back of house production areas relocated & updated  
 Event Ground relocated to same site  
 Visitor parking removed & replaced with temporary  
 RVP 2 added  
 Accreditation relocated

**NA:** Structures, stages etc are purely indicative and may change subject to each event and agreement with relevant partners  
 Grid - 50m x 50m

Symbol	Description
[Symbol]	Proposed Arena
[Symbol]	Proposed Stage
[Symbol]	Proposed Bar
[Symbol]	Proposed Toilet
[Symbol]	Proposed Shop
[Symbol]	Proposed Food
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[Symbol]	Proposed Food

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ESCORT. 07521 460163,  
07792 852472  
A128 BRENTWOOD  
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\*\*\*\*\*  
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Message

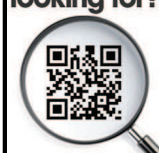
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\*\*\*\*\*  
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Rush Green. 01708 700121, 07951 997252  
\*\*\*\*\*

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**LONDON BOROUGH OF HAVERING  
HIGHWAYS ACT 1980 - SECTION 90A  
GUBBINS LANE JUNCTIONS - PROPOSED SPEED CONTROL TABLES**

Notice is hereby given that the Council of the London Borough of Havering, under statutory powers contained in the Highways Act 1980, have approved a proposal to construct the traffic calming feature specified in column 3 of the table in the Schedule to this Notice in the street specified in column 1 of that table and at the location specified in column 2 of that table.

The speed control tables and speed cushions will have a maximum height of 75mm and all will be constructed to comply with the Department for Transport specifications.

Plans showing the locations, together with the Council's statement of reasons for these proposed measures, are available to view on the Council's website, a link of which is shown below: <https://www.havering.gov.uk/Consultations>.

Any person desiring to object to the proposals or make other representation should send a statement in writing of either their objection or representations and the grounds thereof to the Principal Engineer, quoting reference QP014, at Town Hall, Main Road, Romford, RM1 3BB to arrive by 20 January 2017.

**Dated 30 December 2016**  
**Steve Moore, Director of Neighbourhoods**  
London Borough of Havering, Town Hall, Main Road, Romford RM1 3BB

SCHEDULE		
1	2	3
STREET	LOCATION	FEATURE
Chelsworth Drive	At its junction with Gubbins Lane, within Chelsworth Drive itself	Speed table
The Drive	At its junction with Gubbins Lane, within The Drive itself	Speed table
Oak Road	At its junction with Gubbins Lane, within Oak Road itself	Speed table
Saxon Close	At its junction with Gubbins Lane, within Saxon Close itself	Speed table
Rosslyn Avenue	At its junction with Gubbins Lane, within Rosslyn Avenue itself	Speed table

**NOTICE OF APPLICATION FOR A PREMISES LICENSE UNDER SECTION 17 OF THE LICENSING ACT 2003**

APPLICANT: Lime Green Events Limited, 65a Station Road, Uppminster, Essex, RM14 2SU  
PREMISES: Damyns Hall Aerodrome, Aveley Road, Uppminster, Essex, RM14 2TN  
The proposed licensable activity is: To permit regulated entertainment Friday 14:00 to Saturday 03:00 Saturday 10:00 to Sunday 03:00 Sunday 10:00 to Monday 01:30; Sale of late night refreshment Friday 23:00 to Saturday 05:00 Saturday 23:00 to Sunday 05:00 Sunday 23:00 to Monday 05:00; Sale of alcohol Friday 12:00 to Saturday 02:00 Saturday 10:30 to Sunday 02:00 Sunday 10:30 to Monday 01:00. The application is for a time limited premises licence from the 26th May 2017 until 29th May 2017  
Full details of the application can be inspected at the address noted below during normal business hours.  
Any representations by an interested party or responsible authority regarding this application can be made to: Licensing Team, Housing & Public Protection London Borough of Havering C/O Town Hall, Main Road RM1 3BD Website: [www.havering.gov.uk](http://www.havering.gov.uk)  
Such representations must be received in writing by: **19th January 2017**, clearly stating the grounds upon which the representation is made in relation to the four objectives of the Licensing Act 2003.  
It is an offence to knowingly or recklessly make a false statement in connection with an application.  
The maximum fine for which a person is liable on summary conviction for the offence is £5,000.00.

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IMPORTANT: These Conditions contain an indemnity if You breach Your warranties to Us.

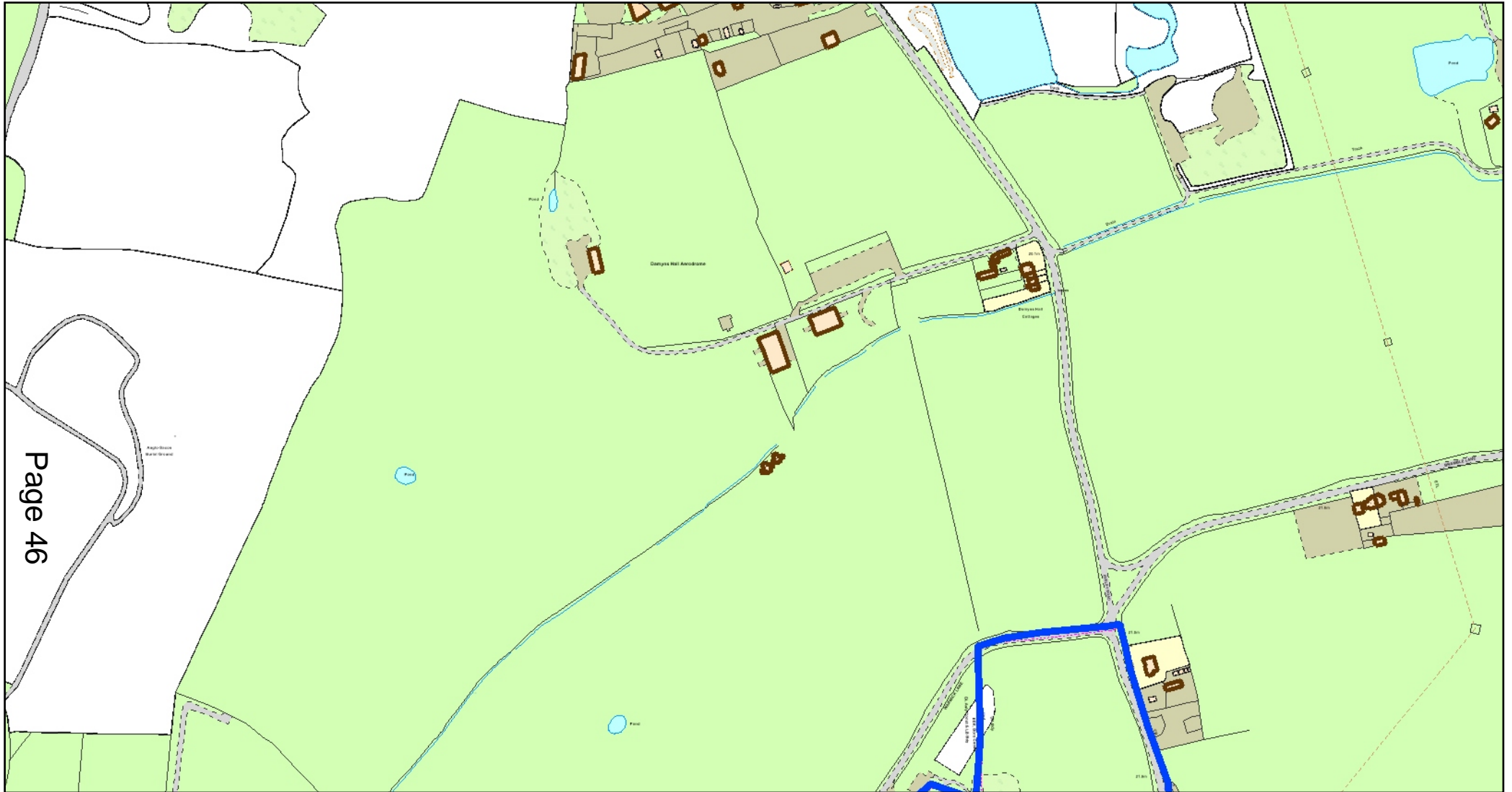
- General
  - These Conditions apply to any advertisement which You have asked Us to publish on Your behalf in a Title (the "Advertisement") and by making such an offer (an "Order") You agree to be bound by these Conditions in that respect.
  - These Conditions override any terms stipulated by You on order forms or elsewhere unless We accept those terms in writing. If we do so, these Conditions will apply except to the extent that they are inconsistent with anything so agreed by Us.
- Definitions
  - "We" and "Us" means, and "Our" refers to, the Company which is the publisher of the Title in which You have asked Us to publish Your Advertisement.
  - "Title" means any publication or Website which We publish.
  - "You" means, and "Your" refers to, the person placing the Order with Us and where that person is an advertising or other agency placing the Advertisement on behalf of their client that agency agrees that it has placed the Order as principal.
- Orders
  - We may insist on You submitting Your Order in writing and if We do so You will not be deemed to have placed an Order until We receive it in writing. If We do not insist that You submit Your Order in writing it is deemed to be placed when the initial Order is made, subject to the terms and conditions below. If You deliver copy instructions to Us, We may treat this as an Order unless it is clearly marked as "not constituting an Order".
  - We will notify You if We do not accept Your Order within 3 working days of receiving it. Publication of the Advertisement will mean We have accepted the Order.
  - We are not obliged to accept Your Order or to publish any Advertisement placed by You and cannot guarantee insertion, special position, the date or the classification of any such Advertisement, or the distribution of the Title. We will not be liable for any loss or damage incurred as a result of Our failure in these respects. We may reject any Order (in whole or part) prior to (any) publication by notice to You and (to the extent rejected) We will refund any pre-payment in that case but will have no further liability.
  - We may carry forward an Advertisement not inserted to the next suitable issue of a Title.
  - If You place an Order but fail to provide copy/artwork by the publication deadline, We may repeat any previous relevant Advertisement from Your Order for which We have copy, or use a filler, and charge You the full price of Your Order in any event.
- Advertising standards, legal obligations and third party rights
  - You confirm and warrant to Us that the copy You provide and the publication by Us of an Advertisement pursuant to an Order will:
    - be legal, decent, honest and truthful;
    - not result in a breach of any relevant Code of Practice, including other provisions of the Advertising Standards Code of Practice;
    - not breach any legislation;
    - not be defamatory;
    - not infringe any copyright, trademarks or other legal rights of any person or company and that You have received any consent needed to refer to or portray people (expressly or impliedly) in the Advertisement.
  - When appearing on any Archant Website will not contain hyperlinks or metatags linking to the advertiser's own Website unless express prior permission has been granted by Archant.
- You agree:
  - to indemnify Us in respect of all costs, damages and other charges We incur or to which We are subject as a result of publication of any Advertisement pursuant to Your Order where there is a breach of any warranty given by You to Us;
  - not to be in breach of contract in relation to the Order/Advertisement;
  - that We may store, reproduce and distribute copy relating to any Advertisement, including by electronic means;
  - that We may without notice or warning destroy any box office correspondence or communication received in response to an Advertisement which We think it inappropriate to deliver;
  - that We accept no liability in respect of any loss or damage alleged to have arisen through delay in forwarding or omitting to forward replies to box numbers to the advertiser (however caused)
  - that We may liaise with the police and/or any other relevant authority in relation to any Order/Advertisement or any response to any of them We receive (including passing on Your details);
  - that We may record and use Your details to perform Our obligations under these Conditions and publish Your Advertisement (including by passing them to other group companies and/or sub-contractors as reasonably necessary to do so);
  - if You are an agency acting for a client, that We may provide a proof of the Advertisement direct to the client for approval by whatever means We deem appropriate;
  - that We may hold Your details on record for a reasonable period and contact You about future advertising opportunities which We believe may be of interest to You.
  - that any material submitted by You is held by Us at Your own risk and should be insured by You against loss or damage from what ever cause. We reserve the right to destroy without notice all such property after the date of its last appearance in an advertisement unless You have given written instructions to the contrary.
  - that You acknowledge that We shall have no liability for any variation of up to 10% in the final published size of any advertisement.
- Cancellation
  - We are not obliged to accept a cancellation request (which We may require to be made in writing). All magazine cancellations must be made in writing at least one calendar month prior to the publication date. All other cancellations should be made within four working days of publication.
  - If We accept a cancellation for part of a series of Advertisements, We may surcharge You for any insertions in that series which are not cancelled.
- Artwork
  - We retain copyright (and any other intellectual property rights) in all Our artwork, copy and other materials in any Advertisement (even if combined with any of Your copyright materials). In addition, You agree that We own the copyright in the typographical arrangement of all Advertisements. No copy in any form will be returned unless agreed in writing by Us at the time of placing the Order.
  - We will not be liable for accidental loss or damage to Your copy, including artwork and photographs, in any format. Accordingly, Our liability for non-accidental damage to Your copy will be limited to the value of the medium in which they are embodied.
- Errors, omissions or inaccuracies in Advertisements
  - We will not be liable for:
    - any error (including but not limited to spelling and text errors), misprint, inaccuracy or omission in Advertisements, a proof of which has been agreed by You;
    - any error (including but not limited to spelling and text errors), misprint, inaccuracy or omission in an Advertisement, if that error is notified to Us more than one week after its publication;
    - any error (including but not limited to spelling and text errors) misprint, inaccuracy or omission in a second or subsequent Advertisement in a series;
    - any error (including but not limited to spelling and text errors) misprint, inaccuracy or omission in an Advertisement which does not detract from the essence of that Advertisement.
  - Where We acknowledge an error (including but not limited to spelling and text errors) misprint, inaccuracy or omission We will, at Our choice, either publish the corrected Advertisement, or issue You a credit note to a value not exceeding the price of the Advertisement and this will be the limit of Our liability in respect of the error, misprint, inaccuracy or omission.
- Payment
  - Except where We state otherwise, all prices are exclusive of VAT.
  - You will pay for an Advertisement on placing an Order, unless credit terms have been agreed. You will be sent an invoice unless You have pre-paid (or a direct debit arrangement is in place), in which case You will only be sent an invoice if You request one.
  - Credit terms are that payment is due seven days from the date of invoice, unless You apply for, and We grant, a monthly account.
  - A query on an item on an invoice issued by Us will not affect the time at which You are liable to pay the rest of that or any other invoice issued by Us.
  - If You do not pay a sum due to Us by the due date, all sums due by You to Us become payable on the due date for the sum not paid and We may suspend further advertising for You and charge You compensation and interest according to the Late Payment of Commercial Debts (Interest) Act 1998.
- Applicable Law
  - Nothing in these conditions shall exclude or limit Our liability for death or personal injury caused by Our negligence, for Our fraud or otherwise to the extent it would be illegal to do so.
  - These Conditions shall be governed by and construed in accordance with the laws of England and Wales.





**Havering**  
LONDON BOROUGH

Map of the area



Page 46

**We Are Fstvl - Damyns Hall Aerodrome**






  
 The National Land & Property Gazetteer | NATIONAL STREET GAZETTEER | Ordnance Survey Licensed Partner

**Scale: 1:5000**  
**Date: 11 January 2017**  
**Size: A4**





**Havering**  
LONDON BOROUGH

Representation from  
Responsible Authorities

## Licensing Act 2003 Responsible Authority representation

This representation is made by a responsible Authority for the London Borough of Havering concerning a licence application for the premises as detailed below.

### Premises Name and address:

We Are Fstvl 2017 Damyns Hall Aerodrome, Aveley Road, Upminster

**Your Name:** John Giles\_

**Organisation name/name of body you represent:** Health and Safety Officer. London Borough of Havering

**Your Address:** \_\_London Borough of Havering. Public Protection, Town Hall, Main Road, Romford RM1 3BB

**Email:** \_\_john.giles@haverling.gov.uk

**Contact telephone number**\_01708 432641

### Public Nuisance

There were complaints received by Public Protection about public urination in Upminster especially around the station area. The event organisers need to address this in their action plan.

### Crime and Disorder

There was blatant use of drugs at the event last year and it was disappointing that security did not challenge their use or identify the suppliers. It would suggest that the drugs dogs could be used to patrol the campsite as a deterrent. The drugs plan has little reference to substances covered by the Psychoactive Substances Act 2016. The use of nitrous oxide at the event in 2016 was raised via the SAG debrief but there is little information on how this has been addressed.

The campsite security plan is sketchy and requires more detail. It is known that the campsite is a target for theft especially as customers will not be able to return to their cars where they would expect to leave their personal belongings.

### Protection of Children from Harm

The event is for over 18 years old only, yet there were under 18's at the festival last year. If there was a robust age verification check at the entrance such as the use of scan net then the challenge 25 at the bars would not be required.

**Public Safety**

Because of the country location and that there are no footpaths on the access routes to the venue the transport plan is very important to prevent people walking in the road. The transport plan coped with a few adjustments on the day for 25000 people last year however I have concerns that it is untested for the increased numbers and may not cope with the increased numbers of attendees and staff especially if the weather is poor. The numbers camping are unknown and the increased numbers of staff need to be considered.

Should the committee be minded to grant this licence to include camping we would like to see the number of attendees reduced to 25,000.

Signed John Giles

dated 19<sup>th</sup> January 2017



**Havering**  
LONDON BOROUGH

Elaine Greenway  
Acting Consultant in Public Health  
Public Health  
London Borough of Havering  
12<sup>th</sup> Floor, Mercury House  
Mercury Gardens, Romford, RM1 3SL

t 01708 431835

18 January 2017

[www.havering.gov.uk](http://www.havering.gov.uk)

The Licensing Authority  
London Borough of Havering  
Town Hall  
Romford RM1 3BB

To the Licensing Authority

**Re: We Are Festival Licence Application**

On behalf of the Director of Public Health for London Borough of Havering, a responsible authority under the Licensing Act 2003, I wish to make representation on the licence application for the We Are Festival 2017 event. This representation is being made in respect of the following licensing objectives:

- The prevention of crime and disorder
- Public safety
- The prevention of public nuisance
- The protection of children from harm

In respect of the licensing objective of **prevention of crime and disorder**, this is because evaluation of the 2016 event and SAG reports described the volume of discarded nitrous oxide canisters as well as open use of cannabis. I consider that this indicates a lack of rigour in preventing the import of drugs onto the festival site, and subsequent lack of on-site security to enforce no drugs policy.

If the Licensing Committee is minded to grant a license, then the Committee may wish to take into account that, whilst 2017 plans include some improvements to prevent substance misuse, these could be further strengthened:

- by specific description of the level to which security staff are trained in recognition of illegal substances. For example the numbers of security staff trained, the numbers of security staff not trained, the content of the training programme, and how staff have been assessed as competent in recognising illegal drugs and illicit tobacco
- by specifying whether there is any intention to increase the number of sniffer dogs, as a visual deterrent, and whether these will be deployed at both the event and the campsite
- by describing how attendees will be made aware about how/where to confidentially report any offers of drug sales, and how such reports would be dealt with
- through greater visibility of staff/stewards who may be called on for help by event attendees

In respect of the licensing objective of **public safety**, the application describes an increase in the numbers of attendees and a campsite. Either of these factors alone can increase risks to public safety, and the two factors taken together can compound the risks, such as for example, the spread of infection, the exacerbation of risk in the event of adverse weather, the exacerbation of risk of theft and assault, including sexual assault. The Licensing Committee may therefore wish to consider

- either refusing the application for a campsite, or limiting the overall number of attendees at the 2016 level but allow camping to take place .
- requiring the event to increase the availability of handwashing facilities and sanitizers, so that handwashing facilities are also located outside of toilet blocks and are strategically placed around food serveries in the campsite
- requiring the event to enhance access to and availability of drinking water, as the current plans show that attendees must purchase bottles of water (before refilling from standpipes)
- requiring that security staff check on entry that no barbecues (including disposable barbecues) are being brought onto the site to avoid furtive use of barbecues inside tents which can result in carbon monoxide poisoning
- as per section on prevention of crime and disorder above, greater visibility of staff/stewards who may be called on for help by event attendees

In respect of the prevention of **public nuisance**, the Licensing Committee may wish the event organisers to strengthen plans to further reduce the likelihood of nuisance, by installing additional public toilets outside the venue, and particularly at transport hubs such as Upminster station, to reduce the likelihood of public urination.

In respect of the licensing objective of **protecting children from harm**, the 2016 event did not undertake identification checks at the site entrance, and it has been reported that under 18s gained entry in 2016. Whilst “Think 25” code of practice was implemented in bars in 2016, this representation maintains that a more effective process for protecting children from harm would be to undertake I.D. checks on entry, particularly if the Licensing Committee approves a campsite facility.

Yours faithfully



Elaine Greenway  
Acting Consultant in Public Health



London Borough of Havering  
Licensing department  
5th Floor Mercury House  
Mercury Gardens  
Romford  
Essex  
RM1 3SL

London Fire and Emergency Planning  
Authority runs the London Fire Brigade

Date 12 January 2017  
Our Ref 15-166131

Dear Sir/Madam

### LICENSING ACT 2003

**Premises: We Are Festival, Damyns Hall Aerodrome, Aveley Road, Upminster, Essex, RM14 2TN.**

With reference to the application dated 21 December 2016, the application has been examined and **the Fire Authority want to make a representation** to the Licensing Authority in relation to this application.

The applicant has been informed that the Fire Authority will be making a representation to the Licensing Authority.

The items that are of concern to this authority are detailed on the attached schedule.

Please advise me, at your earliest convenience, of the date and time of the Licensing Committee Hearing.

Should these matters be resolved to the satisfaction of this Authority at least 2 days prior to the Licensing Committee Hearing the representation will be withdrawn.

Any queries regarding this letter should be addressed to the person named below. If you are dissatisfied in any way with the response given, please ask to speak to the Team Leader quoting our reference.

Yours faithfully,

**for Assistant Commissioner (Fire Safety)**

Directorate of Operations  
FSR-AdminSupport@london-fire.gov.uk

Reply to D Hallam  
Direct T 020 8555 1200extn 52100





**SCHEDULE**

Sheet 1 of 2

Schedule referred to in the letter reference 15-166131 under the Licensing Act 2003, issued by the London Fire and Emergency Planning Authority on 12 January 2017.

Where appropriate, a plan may form part of this Schedule to illustrate the steps which, in the opinion of the fire authority, need to be taken in order to promote the public safety objective.

**NOTE** : Notwithstanding any consultation undertaken by the fire authority, **before** you make any alterations to the workplace, **you** must apply for local authority building control department approval (and/or the approval of any other bodies having a statutory interest in the premises) if their permission is required for those alterations to be made.

Licensing Objective not adequately addressed	Location and detail of matters which are considered to put people at risk in the event of a fire emergency	Steps considered necessary to promote the public safety licensing objective
Public Safety	In Appendix D of the application the pitch size for camping is shown as 3m x 5m with a recommendation that all tents are pitched 3m apart. The tent distance of 3m apart cannot be achieved with a pitch size of 3m x 5m. If a fire were to occur then there is a high possibility that multiple tents would become involved.	The recognised guidance for these types of events is the Health Safety & Welfare at Music and Other Events (The Purple Guide). This recommends that a pitch size of 18.4m <sup>2</sup> to 21m <sup>2</sup> is allowed for a 2 to 2.4 person tent. During the recent Safety Advisory Group meeting the pitch size of 4 x 5m was proposed by the applicants. If this pitch size is adopted the chance of any fire spread would be greatly limited. It is also recommended that the location of each tent is marked on the ground to avoid groups of friends pitching tents too close to each other. If a larger family type tent is provided then consideration should be given to allocating more than one tent pitch in order to maintain the 3m distance between tents.
Public Safety	Full details of the exit width capacity and occupant capacity of all tents and structures has not been included within Appendix W. These are required in order to assess if sufficient exits are available for the number of persons occupying each tent/structure.	Provided details of the occupancy and exit calculations for all structure and tents.

Public Safety	No details of the Pyrotechnics and other similar displays/special effects has been provided within the Event Management Plan. Pyrotechnics /displays if not correctly controlled can cause fires and place the public in danger.	Details and risk assessments for any pyrotechnic or other display are to be provided.
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Data Protection Act 1998: The information you have given on this form will be processed by London Fire Emergency Planning Authority for the purpose of **fire and emergency planning and control**. We will keep your details secure and will not disclose them to other organisations or third parties (except contractors or suppliers working on our behalf) without your permission unless we are legally required to do so.

For more information about how we use your personal information, see our notification entry (Z7122455) [www.informationcommissioner.gov.uk](http://www.informationcommissioner.gov.uk) or visit: [www.london-fire.gov.uk](http://www.london-fire.gov.uk)

## Licensing Act 2003 Responsible Authority representation

This representation is made by a responsible Authority for the London Borough of Havering concerning an application for a new premises licence as detailed below.

**Premises Name and address:** We Are Festival 2017, Damyns Hall Aerodrome, Aveley Road, Upminster RM14

**Your Name:** Arthur Hunt

**Organisation name/name of body you represent:** London Borough of Havering / Licensing Authority

**Your Address:** c/o Town Hall, Main Road, Romford RM1 3BD

**Email:** arthur.hunt@havering.gov.uk

**Contact telephone number:** 01708 433535

**Summary of Objection:** To object to an application for a new premises licence.

### Policy Considerations

#### Licensing Policy 1

In considering applications for new licences, variations to existing licences and licence reviews the Licensing Authority will take the matters listed below into account:

- whether the premises is located in an area of cumulative impact;
- the type of premises and their cumulative impact on the area and the mix of premises in the area;
- the location of the premises and the character of the area;
- the views of the responsible authorities;
- the views of other persons;
- past compliance history of current management;
- the proposed hours of operation;
- the type and number of customers likely to attend the premises;
- whether the applicant is able to demonstrate commitment to a high standard of management, for example through active participation in the Safe and Sound meetings and pub watch.

#### Licensing Policy 7

When dealing with new and variation applications the Licensing Authority will give more favourable consideration to applications with the following closing times:

Public Houses and Bars 23:00 hours-Sunday to Thursday

Midnight –Friday and Saturday

Nightclubs 01:00 hours Sunday to Thursday

02:00 hours Friday and Saturday

Restaurants and Cafes 23:00 hours Sunday to Thursday

Midnight- Friday and Saturday

Off licences 23:00 Monday to Sundays

Hot food and drink supplied by takeaways, fast food premises

Midnight- Sunday to Thursdays

01:00 Friday and Saturday

Hotel residents only 24 hours sale of alcohol for on sales only.

Consideration will also be given to the type of area that the premises is located in with regulated activities normally being permitted until 23.30 in residential areas and 00.30 in mixed use areas.

These hours are not pre-determined and each application will be considered on its merits.

### **Licensing Policy 8**

When assessing the applicant's or licensee's ability to demonstrate a commitment to high standards of management the Licensing Authority will take into account whether the applicant or licensee:

- Can demonstrate comprehensive knowledge of best practice
- Has sought advice from the responsible authorities
- Has implemented any advice that has been given by the responsible authorities
- Is able to understand verbal and written advice and legal requirements
- Can demonstrate knowledge of the licensing objectives, relevant parts of the Licensing Policy and their responsibilities under the Licensing Act 2003
- Is able to run their business lawfully and in accordance with good business practices
- Is able to demonstrate a track record of compliance with legal requirements.

Where there is a history of non-compliance associated with the premises applicants will need to establish evidence of improvement in management standards and procedures.

### **Licensing Policy 10**

The Licensing Authority expects licensees to operate to the highest standards of management, and to cooperate with responsible authorities to prevent:

- The sale of alcohol to underage children;
- Drunkenness on premises;
- Irresponsible drinks promotions.

Where the Licensing Authority receives representations from responsible authorities that the management of a premise is supporting such activities, or that there is strong evidence linking patrons with alcohol related crime, disorder or antisocial behaviour the Licensing Authority will consider reviewing the licences to impose additional restrictions and controls to prevent or minimise the impact.

### **Licensing Policy 13**

The Licensing Authority is committed to ensuring that, where appropriate, the design and management of dance and other venues maximises the safety of customers, performers and staff. The Licensing Authority will normally expect the submission of a Drugs Policy as part of the operating schedule for applications for new premises licences and for variations to existing licenses for night clubs and similar premises.

### **Licensing Policy 14**

The Licensing Authority is committed to protecting the amenity of residents and businesses in the vicinity of licenced premises, particularly when late hours have been sought. Where relevant representations are received, the Licensing Authority will impose appropriate restrictions or controls on the licence to support the prevention of undue noise disturbance from licensed premises.

## Licensing Policy 17

The Licensing Authority will normally require all licensed premises to be cleared of patrons within a reasonable period, usually 30 minutes, after the end of the time permitted for licensable activities. An application for a new late night premises licences or variation application will not normally be granted unless a proposed dispersal Policy is included in the operating schedule.

## Licensing Policy 19

The Licensing Authority will require consideration of measures to protect children from harm to be reflected in the operating schedule where applicants identify the need, having regard to their type of premises or licensable activities. Applicants for premises licences and club premises certificates authorising the admission of children without accompanying responsible adults will be required to submit a safeguarding children protection Policy detailing the steps to be taken to ensure that children in their charge will be protected from harm when on licensed premises or engaged in activities relating to the licence.

## Representation

### Premises Plan

Section 23 Licensing Act 2003 deals with plans

1. *An application for a premises licence under section 17, or a club premises certificate under section 71, shall be accompanied by a plan of the premises to which the application relates and which shall comply with the following paragraphs of this regulation.*

*(d) in a case where the premises is to be used for more than one licensable activity, the area within the premises used for each activity;*

The current plan shows 11 bars, however the Bars and Alcohol Management plan states that there will be up to 20 bars:-

*Site Plan Number Area Approx. Opening hours*

- Bar 1. Main arena 10.30 till 00.00*
- Bar 2. Main arena 10.30 till 00.00*
- Bar 3. Main arena 10.30 till 00.00*
- Bar 4. Main arena 10.30 till 00.00*
- Bar 5. Main arena 10.30 till 00.00*
- Bar 6. Main arena 10.30 till 00.00*
- Bar 7. VIP 10.30 till 00.00*
- Bar 8. VIP 10.30 till 00.00*
- Bar 9. VIP 10.30 till 00.00*
- Bar 10. Main arena 10.30 till 00.00*
- Bar 11. Main arena 10.30 till 00.00*
- Bar 12. Main arena 10.30 till 00.00*
- Bar 13. Main arena 10.30 till 00.00*
- Bar 14. TBC 10.30 till 00.00*
- Bar 15. TBC 10.30 till 00.00*
- Bar 16. TBC 10.30 till 00.00*
- Bar 17. TBC 10.30 till 00.00*
- Bar 18. Campsite 10.30 till 02.00*
- Bar 19. Campsite 10.30 till 02.00*
- Bar 20. Campsite 10.30 till 02.00*

Each additional bar adds to the potential to purchase alcohol and thus directly affect the licensing objectives.

The Guidance issued under Section 182 Licensing Act states at para 8:32:-

*Plans, for written and electronic applications, will not be required to be submitted in any particular scale, but they must be in a format which is "clear and legible in all material respects", i.e. they must be accessible and provides sufficient detail for the licensing authority to be able to determine the application, including the relative size of any features relevant to the application. There is no requirement for plans to be professionally drawn as long as they clearly show all the prescribed information.*

I would contend that the current site plan does not reflect the information contained within the Bars and Alcohol Management plan. There are effectively 9 bars missing from the site plan. A bar and its location are essential in determining an application. In its current form the site plan does not show *"the relative size of any features relative to the application"*.

If we accept the submitted site plan, if further bars are to be added, then this can be done by applying for a variation to the premises licence by amending the premises plan. However it is clear that further bars have already been decided upon, but do not appear in the plan with some yet to have a confirmed location.

Licensing staff were in attendance on both days of the We Are Festival 2016. On inspection on the 28 May 2016, I found there to be an additional bar open, which was not shown on the on the premises licence plan (photograph attached). It was situated to the rear of a tobacco concession in the arena. It was being operated by bar staff with no apparent management. There was no refusals log available.

This matter was highlighted at a de-brief session with the management of Lime Green Events after the event, but it would appear that they were unaware of the bar as well.

The difference between the Bars and Alcohol Management Plan and site plan was raised with the applicant by E Mail. The response sought to deal with the management plan, which according to schedule 1 section 8 will be approved by the Safety Advisory Group (SAG) 6 weeks before the event. It goes onto state that the site plan is published bi-monthly with the next edition due mid-January. This confirms the potential of the site plan to be altered before the event by the applicant.

The management plans can be changed and ratified by the Licensing Authority as stated in schedule 1. However, the site plan is a requirement of the Licensing Act and changes have to be applied for under section 34 of The Licensing Act 2003.

It must be stated that the SAG has no authority under The Licensing Act 2003. It is the nine (9) Responsible Authorities who require the correct plan to be able to fully assess the application. The plan on the licence needs to be correct.

Premises plans are contained within annex 4 of the premises licence and thus form a condition. Any changes made to the plan, without applying to do so, are therefore breaches of the premises licence. A premises licence in breach ceases to authorise the provision of licensable activity at the premises and effectively renders the premises unlicensed. Providing licensable activity from an unlicensed premise will render the operator liable to committing an offence under s.136 of the Licensing Act 2003.

## Prevention of harm to children

### Refusal logs.

Whilst this is advertised as an over 18 event, there is evidence available that people under 18 were in attendance at the 2016 event. Challenge 25 was in operation at the 2016 event and I would have anticipated, bearing in mind the demographic for this event, that there would be numerous challenges.

I conducted inspections at some bars at the We Are festival 2016 as detailed below.

28/05/2016 20:25 Bar 8 Log produced with more than a page of entries.

28/05/2016 21:38 JTL Bar No Log

28/05/2016 21:40 Bar 3 only 1 entry

28/05/2016 21:50 Bar 1 No entries

28/05/2016 22:00 Bar 5 No entries

(See attached photographs)

There are three conclusions that can be drawn from logs with little or no entries; one is that staff are just failing to enter refusals, two, no challenges/refusals are being made or three, that everybody who was challenged had the requisite identification. By virtue of the numerous entries seen at Bar 8, conclusion one or two appear to be the most probable.

It is important that management at bars is consistent and challenging of age is conducted fairly and efficiently at each bar. The inconsistency may be partly due to the fact that it became apparent, on inspection, that most bar managers were positioning themselves at the rear of the bars because of the decision to place sound systems within bar areas, obviously subjecting staff to loud continuous music, over and above the music coming from the main sound stages. Therefore every time a manager was sought, staff had to exit the bar at the rear to find them. This means that close supervision was lacking on occasions.

Whilst visiting the bars, on some occasions it was very difficult to hear or be heard and we had to move to the rear of the bars to be understood. When put to Lime Green Events at the de-brief they stated that these DJ's were local talent that they were sponsoring and they seemed very reluctant to withdraw them from the bar areas.

This creates two problems:-

1. Reduced supervision of the bar area by the manager, due to the locating themselves at the rear of the bar:
2. A difficulty for staff to effectively challenge people if they are having problems hearing responses.

The applicant has obviously recognised the effect of the music on staff members as in the current Bars and Alcohol management plan it states:-

*Staff will be issued with ear plugs in order to protect them from prolonged exposure to noise. They will be instructed to wear them at all times when on duty. Staff will be encouraged to take breaks away from noisy areas.*

This will only exacerbate the problem of staff being able to effectively challenge patrons, having loud music with the addition of ear plugs.

The removal of the DJ's from bar areas should allow for more effective supervision by the manager, leading to an improvement in the staff's challenging of patrons. Also staff will be able to conduct proper challenges of patrons to establish their age.

A further reason for the lack of challenging may also be that with the event being advertised for over 18's only, that the staff assume that everyone with a ticket and having gained entry is over 18.

It is accepted that whatever precautions that are taken by the applicant that under 18's will gain entry to the event. Anecdotally, Licensing have been informed of proxy sales (i.e. tickets being purchased on behalf of people as young as 16). The most effective way of establishing a person's identity and thus proving their age is the use of an identity scanner system. This also has the ability of checking any identification documentation for its authenticity. This would assist the bar staff in the knowledge that everyone presenting their selves at the bar would have gone through this process of having their identity checked and verified. Thus making Challenge 25 virtually, but not totally redundant.

It is also an invaluable tool for the Police to use in criminal investigations, as they would be able to ascertain who had entered the event at any time.

It also assists the applicant by ensuring that any undesirables (e.g. ejected persons or other banned individuals) are unable to gain access as the system would recognise them. Having to rely on the security staff to recognise such people is obviously an impossible task.

### **Late Night Refreshment**

Late Night Refreshment is the provision of hot food and drink between the hours of 23:00 and 05:00.

Previously, the applicant has applied for late night refreshment, but this was objected to by both the Licensing Authority and Police as it was felt that this keeps patrons on site instead of dispersing at the end of the day. For 2016 there was no application for late night refreshment.

This year is no different; the dispersal of people attending the event for the day is still a major consideration. If there are no open food outlets, then day ticket holders will utilise the transport system to leave the area. Thus leaving the security available to deal with the newly requested campsite.

It is accepted that the late night refreshment aspect of the application should apply to the camp site, and only this area.

Having said that late night refreshment was not applied for in 2016, on the Saturday I observed that more than one outlet remained open after 2300, when all sellers should have closed down. I reported this back to the event control. I was somewhat surprised that some outlets were still open passed midnight. This was licensable activity and thus unlicensed. This was raised at the de-brief with no real resolution achieved. (See attached photographs)

### **Public Safety/Crime and Disorder**

Nitrous oxide is covered by the Psychoactive Substances Act 2016, which came into force shortly before last year's event. This made it an offence to supply or offer to supply such a substance. In addition the applicant instituted a blanket ban under the Drugs policy, even for personal possession.

It was clear at last years event that nitrous oxide was freely available, as demonstrated by the small caplets distributed about the floor after patrons had left. This issue was raised via the Police as to how this amount of nitrous oxide got into the event with the search programme at the entrance. This was never resolved.



As it appeared relatively easy to get this illicit substance into the event, it would appear that other noxious substances including drugs would have also relatively freely available. There were seizures of some large quantities made at the entrance and arrests made for possession of drugs with intent to supply.

Psychoactive Substance use appears to be a significant problem at the event yet there are only 5 lines dedicated to the matter in a 6 page Drugs Policy. This is virtually the same content as 2016's Drugs policy. Having highlighted that this appears to be a serious problem the Drugs policy needs to go into greater detail into how this issue will be addressed.

### **Public Safety**

The applicant requests to have a 9,000 person campsite at the event; as well as increase the overall capacity to 29999. These are both significant changes to last year's event and Licensing contend that either one of these two developments should be allowed but not both. It is believed that the applicant's preference would be for the campsite to be permitted, thus we would request that the overall capacity is restricted to 24999.

The introduction of the campsite introduces another factor regarding traffic management. There will obviously be more people travelling to the event in motor vehicles because they are camping, and having to bring the attendant equipment. It has yet to be seen how this increase in traffic will affect the management plan and interaction with the transport system.

There has been an increase in security companies from two to five for this year's event. They are as yet untested in how they will cooperate and work with and alongside each other.

Should the applicant be able to effectively deal with the campsite then consideration to the extending of the overall capacity can be considered should they submit a further application next year.

### **Summary**

In conclusion the matters below are the issues we would like the sub-committee to consider:-

- The correct layout to be shown on the premises licence. There to be no deviation from the premises plan unless by application to vary the premises licence.
- To remove the DJs from bar areas to hopefully increase supervision.
- ID Scan or similar system for the identification of individuals to be deployed at the entrance.
- The Drugs Policy updated to reflect the issues with Psychoactive Substances,
- Restrict the capacity to either 24999 with campsite or 29999 without campsite.

**Other documents attached**

This bar was located at the rear of a cigarette sales outlet. It did not appear on any site plan. At a debrief with Lime Green Events after the festival, it was not even clear if they were aware of its existence.



This is the refusals log from bar 3 which was visited at approximately 21:40 on 28/05/2016.

VICTORIA  
WATERFRONT

**ID REFUSAL/ CHECK FORM**

All staff must check ID for anyone that appears to be under the age of 25.  
Please make sure this is enforced! It is a £90 on the spot fine for the individual & an unlimited fine for the company!

**IF YOU ARE UNSURE PLEASE REQUEST ASSISTANCE FROM YOUR BAR MANAGER**

Date	Time	Product or other reason	Name of person or description	Observations	Staff member refusing sale/admission
Example 01/01/10	22:30	Pint lager	Peter - white male 16 yrs? Slim, Blonde, 5'10"	Nervous and refusing to show ID	Joseph Bloggs
28-05-16	21:40	Vodka & lemonade	Area - Six Sands	Adult have any ID on her	Joseph Bloggs ECCO-2016 342

This is the refusal log from bar 1 which was visited at approximately 21:50 on the 28/05/2016

**ID REFUSAL/ CHECK FORM**

All staff must check ID for anyone that appears to be under the age of 25.  
Please make sure this is enforced! (It is a £90 on the spot fine for the individual & an unlimited fine for the company)  
**IF YOU ARE UNSURE PLEASE REQUEST ASSISTANCE FROM YOUR BAR MANAGER**

Date	Time	Product or other reason	Name of person or description	Observations	Staff member refusing sale/admission
Example: 01/01/10	22.30	Pint lager	Peter - white male 16 yrs? Slim, Blonde, 5'10"	Nervous and refusing to show ID	Joseph Bloggs  A. H. H. L. C. J. 4

Love Burgers seen at 00:10 on 29/05/2017



Burritos was seen at 00:11 on 29/05/2016



Smoked seen at 00:14 on 29/05/2016



A handwritten signature in black ink, appearing to read "Alan Hill".

Signed

dated 18 January 2017

**KD - Havering Borough  
KD - Romford Police Station**

Havering Licensing Authority  
Mercury House  
Mercury Gardens  
Romford  
Essex  
RM1 3SL

Romford Police Station  
19 Main Road  
Romford  
RM1 3BJ  
Telephone: 01708-432781  
Facsimile:  
Email:  
Jason.Gwillim@met.pnn.police.uk  
  
kdmailbox-  
.licensingenforcementteam@met.pnn.  
police.uk

To Havering Licensing Authority,

**Police Representation to the Application for a new Premises Licence at WeAre Festival, Damyns Hall, Upminster.**

I certify that I have considered the application shown above and **I wish to make representations** that the likely effect of the grant of the application is detrimental to the Licensing Objectives for the reasons indicated below.

- 1. The prevention of crime and disorder,**
- 2. Public safety,**
- 3. The protection of children from harm**

The applicant has applied for a fixed term licence for an Electronic Dance Music Festival with a capacity of 29,999 and a campsite with a capacity of 9,000. An increase of 5,000 persons on last year and the campsite as a new addition, essentially a medium sized town.

There are concerns from a police perspective regarding the additional capacity and campsite. These are detailed below.

Concerns raised from last year's event include an allegation of false imprisonment of a nurse at a local hospital by someone intoxicated through drugs, unsolvable robberies due in some part to lack of CCTV in internal tents, underage patrons who were victims of crime, the obvious presence of drugs, poor search regimes and traffic related issues on egress.

## 1. The Prevention of Crime and Disorder

### 1.1 Security

The application contains several appendices including the security management plan as well as referencing the Event Management Plan in relation to the provision of security at the event.

There are details which have not been included which cause concerns, in the main these are concerned with security numbers and their specific roles. The final numbers of security personnel will apparently be confirmed six weeks prior to the event taking place, the applicant has stated that they will have security to cover all requirements, however, without adequate numbers these could be ineffective.

Areas of concern in relation to security at last year's event were highlighted at the time by licensing officers to the event control.

#### 1.1.1 Searching at VIP gates

Plain clothes police officers attended last year's festival, officers were issued with VIP wristbands and proceeded to the security check. One officer's bag was given a cursory search and the other officer wasn't searched at all. Officers did not at any point identify themselves as police.

#### 1.1.2 Searching at entry gates

An allegation was made by a patron that he was subjected to a "sterile search" by having his clothes removed and was assaulted by being touched in his genital area in a search tent by a security guard. (5410431/16).

Following a full investigation there was insufficient evidence to either prove or disprove the offence. A key factor in this was the lack of CCTV in the search tent.

#### 1.1.3 Radio contact

Not all security inside the event have access to radio contact. Officers required assistance from a lone security guard stationed inside the venue, his role was to guard a fence, upon asking for assistance with persons detained in possession of drugs he stated that he did not have radio contact and could not leave his post. It took over a minute for any assistance to arrive after officers had to order the guard to leave his post.

A lack of radio contact with colleagues could leave guards vulnerable, especially those left on lone fixed posts.

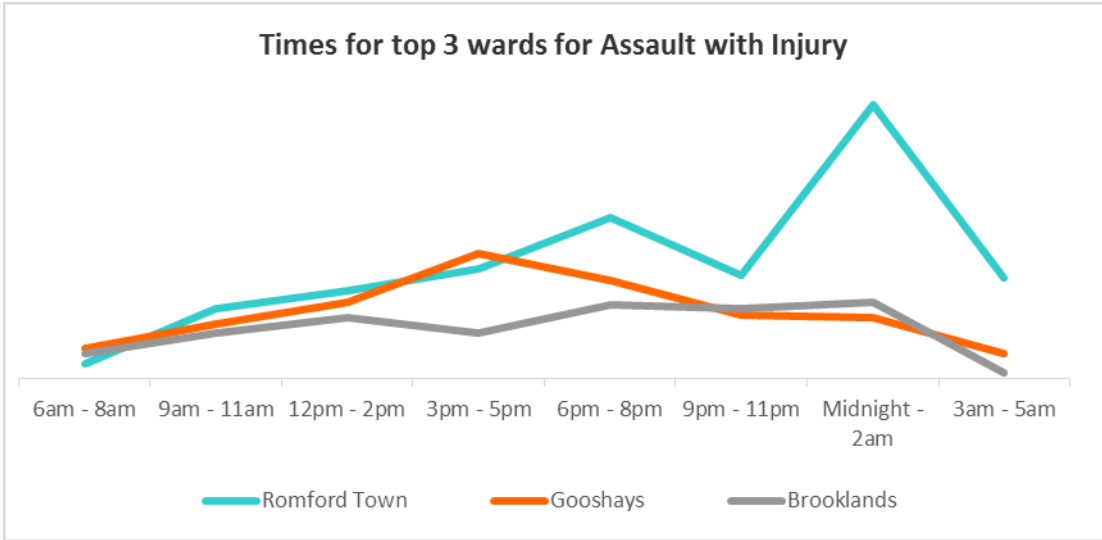
1.1.4 Campsite security

By definition the Campsite could be classed as a medium sized town.

Potentially the most vulnerable area of the whole event.

Data from 2016 shows that the majority of violent offences in Havering’s night time economy occur between the hours of 11:00pm and 05:00am, peaking between midnight and 2am.

Levels of intoxication are increased, impairing judgement and decision making ability.



The absence of a comprehensive plan of security numbers, roles and responsibilities raises concerns that there will be inadequate manpower to deal with the demands of intoxicated patrons. There will be a need for adequate lighting and CCTV surrounding all licensable activities as well as a visible security presence.

The campsite itself will inevitably be a target for thieves and others intent on criminality. Research from national police event specialists has shown that thefts tend to be more prevalent on the first day of camping. Mobile patrols of the campsite will be required at all times in order to discourage criminals and provide visible reassurance.



As yet no contact has been made by the designated campsite manager regarding a more detailed plan.

#### 1.1.5 Car Park Security

Concerns were raised at the 2016 regarding mobile patrols of the site car park. There appeared to be inadequate numbers of security guards on patrol in those areas. Officers on duty came across incidents involving drugs and assaults whilst patrolling the car park.

##### 5408993/16 – ABH

Officers were called to reports of a fight involving a large group in car park E. A female sustained bruising to her head and two potential suspects that were chased were summonsed to court having been found in possession of class A drugs. There was no CCTV of the area to prove or disprove the offence.

##### 5409000/16 – Criminal Damage

Police were notified of a vehicle found in the car park at Gate E of the venue car park, with the vehicle (VEH1) having had heavy damage to it. The front nearside window was smashed. The rear offside window was smashed. The entire rear window was smashed. And all four (4) tyres were flat but no puncture marks found. There was no CCTV of the area to prove or disprove the offence.

##### 5409209/16 – Possession of Cannabis

Suspect searched in vehicle at car park and found in possession of two bags of cannabis.

#### 1.1.6 Security at tented areas within arena

There were reports of serious assaults and robberies within event tents at the 2016 festival. In the instances below there was no CCTV available to identify any suspects for the offences.

##### 5409104/16 – Robbery

At 2230 he was in the Paradise Tent attempting to buy some water, when SUS1 grabbed his GOLD necklace and ripped it from VIW1's neck. SUS1 was in a group of approximately 9 other males who then punched and hit VIW1 which caused him to fall to the floor. One of the suspects then removed VIW1's OMEGA watch from his wrist whilst he was on the floor.

##### 5409095/16 – GBH

Victim said that he was in the blue tent and was assaulted by 25-30 people. He did not know why. He states his man bag was taken which had a phone, car keys and a large amount of cash which he did not wish to disclose how much. Victim said that he could not give descriptions and would not recognise the males again. There were so many and they just set upon him were all punching and kicking him and he kept getting up trying to run away. No one in the group moved when he tried to run

through. He was assaulted so many times he can't recall. He cannot recall too much other than trying to get away.

At hospital he had his head glued and his hand bandaged.

### 5409153/16 – ROBBERY

I left the blue MK tent with my friends when a large man wearing a greyish/black top and wearing a hat wrestled my bag open and grabbed my phone out of it. I fell backwards from the force, and the man ran back into the crowd. My friend ran back into the tent but she could not see him in the large crowd. We reported it to security who commented "sorry nothing we can do, it happens all the time". We then went to the main information desk and reported it again. They said nothing that they can do either.

Of concern is the alleged attitude of security staff to the allegation that was made to them.

## 1.2 Drugs

There are well documented links between electronic dance music and recreational drugs, a recent Channel 4 documentary on the biggest influences on dance music found Ecstasy (MDMA) to be the number one biggest influence on the industry. The two could be said to go hand in hand:

<http://www.youredm.com/2012/08/14/drugs-and-dance-music-culture-part-1-the-importance-of-ecstasy/>

Education on the risks involved in taking a substance such as MDMA is readily available on the internet and frequently the lack of knowledge around the drug is given as the cause for deaths. Dehydration, over hydration and increased core temperature have contributed to deaths following consumption of the drug.

In 2016 deaths involving the drug were recorded at T in the park, Creamfields and Leeds festivals among others.

As Leeds Festival's Police Commander, Chief Superintendent Keith Gilert said, there is no safe way to take drugs.

### 1.2.1 The obvious presence of controlled drugs and psychoactive substances at WeAre 2016

The sole plain clothes police presence at the 2016 event was from police licensing officers.

It took approx. ten minutes of being at the event when officers came across a group of approx. 20 persons sitting in a huddle in the middle of the grassed area. It was clear that there were a group of middle aged IC3 males who were distributing balloons blown up with nitrous oxide at a cost to patrons.

When police intervened they seized a black holdall containing canisters, balloons and gas tanks. Upon calling for support to deal with the group there was no answer from control over the Airwave radio system. There were no security guards visible on patrols to assist. As a result several of the males dispersed into the crowd. The seizure of gas was taken back to event control and the security manager informed.

Upon re-entering the venue with the intention of conducting licensing inspections officers then witnessed a young male reach into a bag and hand a small yellow pill to a young female.

Both were detained and a subsequent search of the male found him in possession of 13 MDMA tablets and 10 wraps of Ketamine.

This male was arrested for possession with intent to supply and was subsequently convicted at court for that offence. He received an eight month custodial sentence suspended for eighteen months. (5408980/16).

There were numerous examples of persons also under the influence of MDMA at the 2016 event, the characteristics are clear and identifiable.

“MDMA, more commonly known as ecstasy or E, is a stimulant that produces euphoria, increased energy and confidence, agreeableness, a sense of emotional connection and closeness with others, and an increased appreciation for sound, color, light and touch (Davison & Parrott 1997:222-223). Physiologically, MDMA increases core body temperature, heart rate and sweating propensity, along with dilated pupils and clenching of the jaw (Davison & Parrott 1997:223).”

### 1.2.2 Drugs within the car park and external areas.

In spite of some limited mobile patrols of the car parks there were several arrests in relation to persons consuming drugs in the car park.

These are detailed in relation to car park security.

Also found by an officer patrolling the footprint of the festival were five discarded ecstasy tablets and an unknown white powder. The pills were blue and branded with the TESLA logo, orange TESLA MDMA pills in circulation at the same time were found to contain high levels of MDMA and a warning was issued to clubbers by a leading drug awareness charity.

KDRT00320890, 29/05/2016:

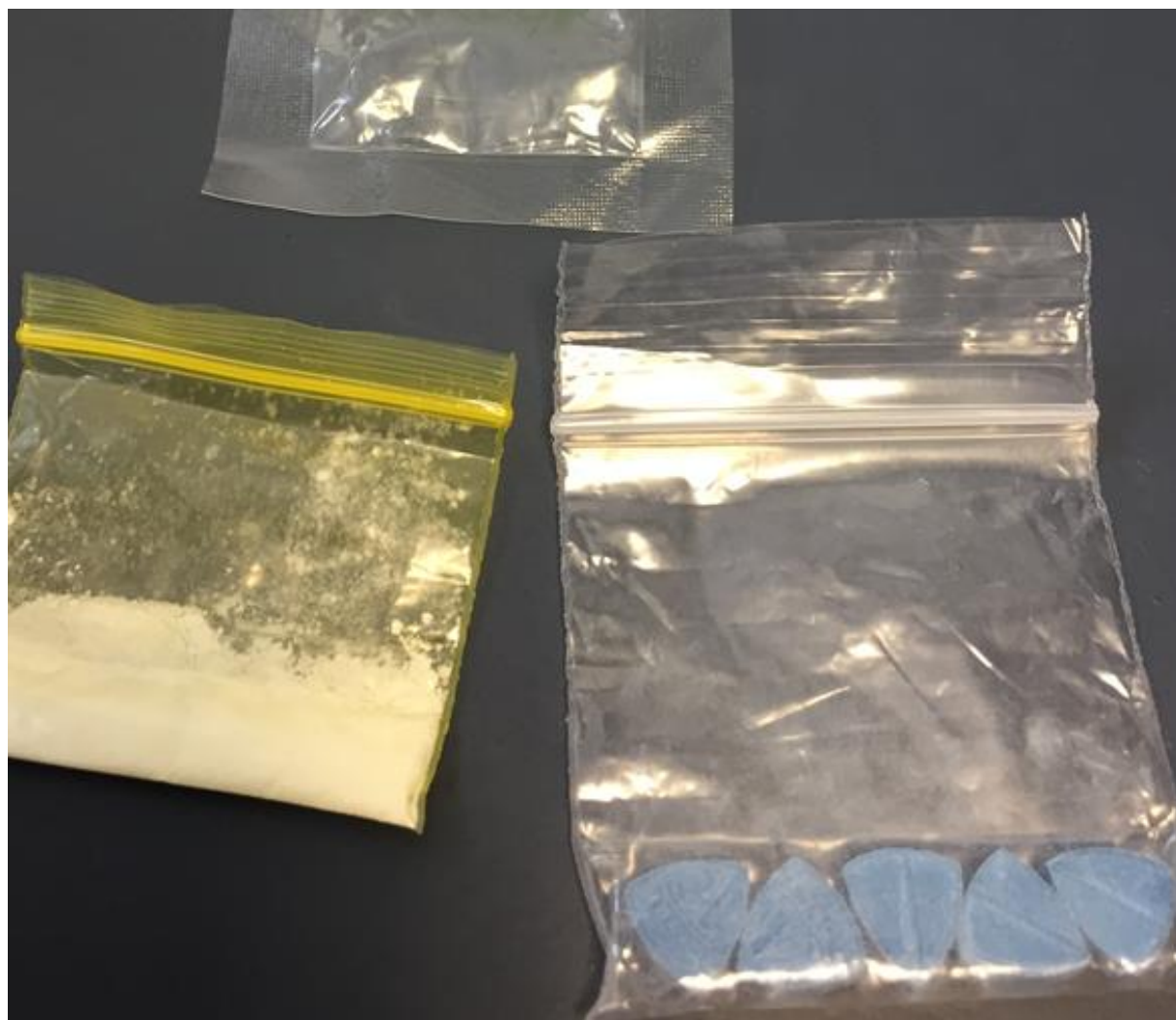
“Whilst on duty within the footprint of the

*We are Festival  
Damyns Hall Lane  
Upminster  
Essex*

*The following item was found on the floor,*

*A clear snap bag with smelly proof written in green lettering on it*

*Inside the bag was a smaller snap bag containing a white powder substance and a further snap bag containing 5 blue tablets with the Tesla logo on”*



### 1.2.3 The onward effects of consumption of drugs.

A disturbing incident occurred at Queens Hospital over the 2016 festival involving a male who had consumed drugs at the festival and developed drug induced psychosis, assaulting his partner, nurses and holding a nurse against her will. (5409076/16)

Below is an extract from a merlin report for a vulnerable adult regarding the incident. (16pac133551)

*“The subject of this report attended the WEARE festival in Upminster on 29th May 2016 in company with his friends and current girlfriend and took an amount of Cocaine and MDMA.*

*At 0200hrs on 30th May 2016 the subject was admitted to Queens Hospital voluntary suffering from a drug induced psychosis accompanied by his family and girlfriend.*

*The subject was taken to the Mental Health Assessment room and remained locked in their for approximately six hours with his girlfriend as the drug induced psychosis became more pronounced the subject is seen on CCTV grabbing his girlfriend around the neck, he then places her in a headlock type hold with his forearm wrapped around her neck and it appears he is applying pressure as his girlfriends is clearly distressed and trying to break free.*

*The subject’s attention is drawn to a nurse who enters the room, at this point the subject’s girlfriend manages to break free and runs towards the nurse followed by the subject.*

*All three of them are now in a smaller washroom type area and the subject turns his attention to the nurse grabbing her by the throat and pinning her against a wall*

*Other Hospital staff come to assist and the subject prevents them access by blocking the door holding the girlfriend and the nurse against their will.*

*Police were called and officers were told the subject was holding a member of staff locked in a room he was in possession of a knife.*

*Officers arrive at the scene and detain the subject for ABH x2 and False imprisonment.*

*CAD 1914 refers*

*C/N 2141*

*CCTV booked into 66-2014*

*No knife was used or seen”*

Four victims including nurses describe being severely disturbed by the incident, an incident which inevitably increased the strain on an already stressed Accident and Emergency department.

The suspect involved had no previous history with the police or mental health services, due in part to his mental health at the time of the offence being committed he was not prosecuted for the offence.

#### 1.2.4 Drugs at the transport hub.

There were reports from members of the public regarding persons consuming drugs in and around the transport hub.

CAD: 4823/28may16:

*“INFT- THERE IS A FESTIVAL ON NEARBY. THERE IS A GROUP THAT HAVE COME FROM FESTIVAL. HAVE SNUCK DOWN ALLEYWAY OFF OF STATION ROAD, BEHIND ROOMS DEPARTMENT STORE*

-

*THEY ARE TAKING DRUGS AT LOCATION.*

-

*1 MALE AND 1 FEMALE IN GROUP. SNIFFING AND TAKING DRUGS AT LOCATION.”*

CRIMINT KDRT00320967 02/06/2016

Intelligence following 2016 festival:

*“WeAre festival Upminster residents’ complaints*

*While on foot patrol around Upminster Station covering the arrival of people attending the festival a number of residents & members of public complained about the behaviour of attendees.*

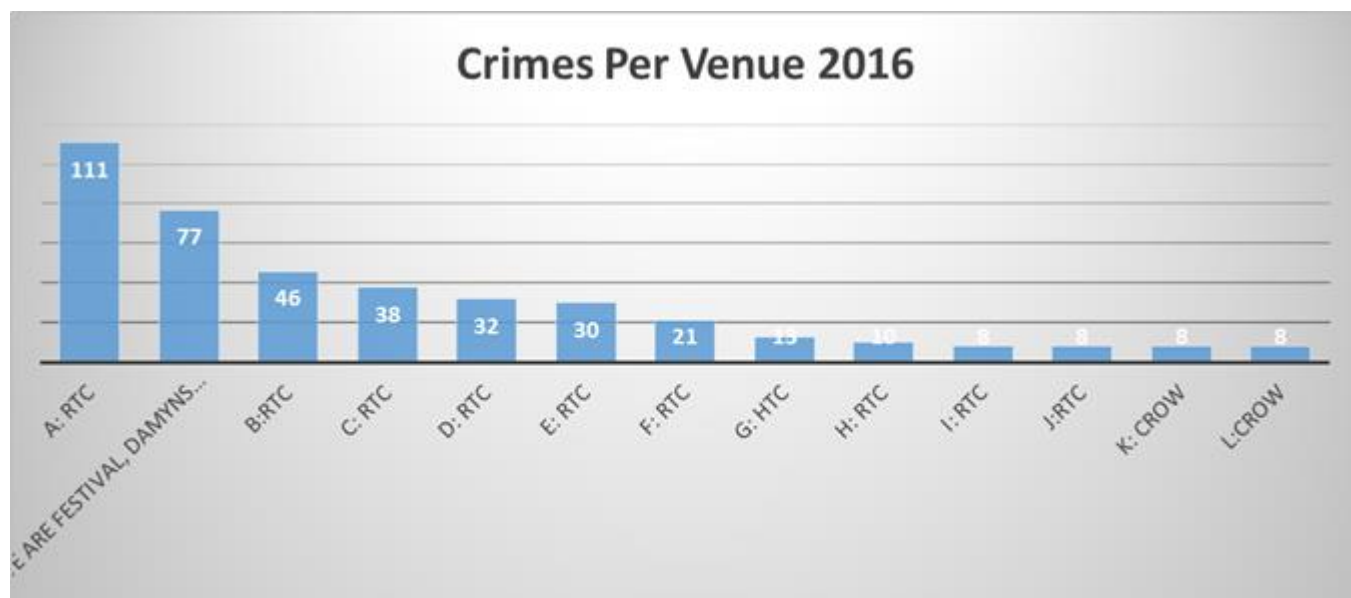
*Drug taking and urination in the alleyway opposite the station which leads down to BERKLEY CLOSE. Cans, bottles and nitrous oxide canisters found discarded.*

*Urination in front gardens from junction of DEYNECOURT & HALL LANE leading up to train station.*

*Urination and drug taking in access alley & car park behind ROOMES with access from BRANFILL ROAD.”*

## 1.3 Crime Statistics

### 1.3.1 We Are Festival crimes in relation to Havering's NTE 2016



WeAre had 77 recorded crimes in 2016.

There were a total of 688 crimes in licensed premises in Havering in 2016.

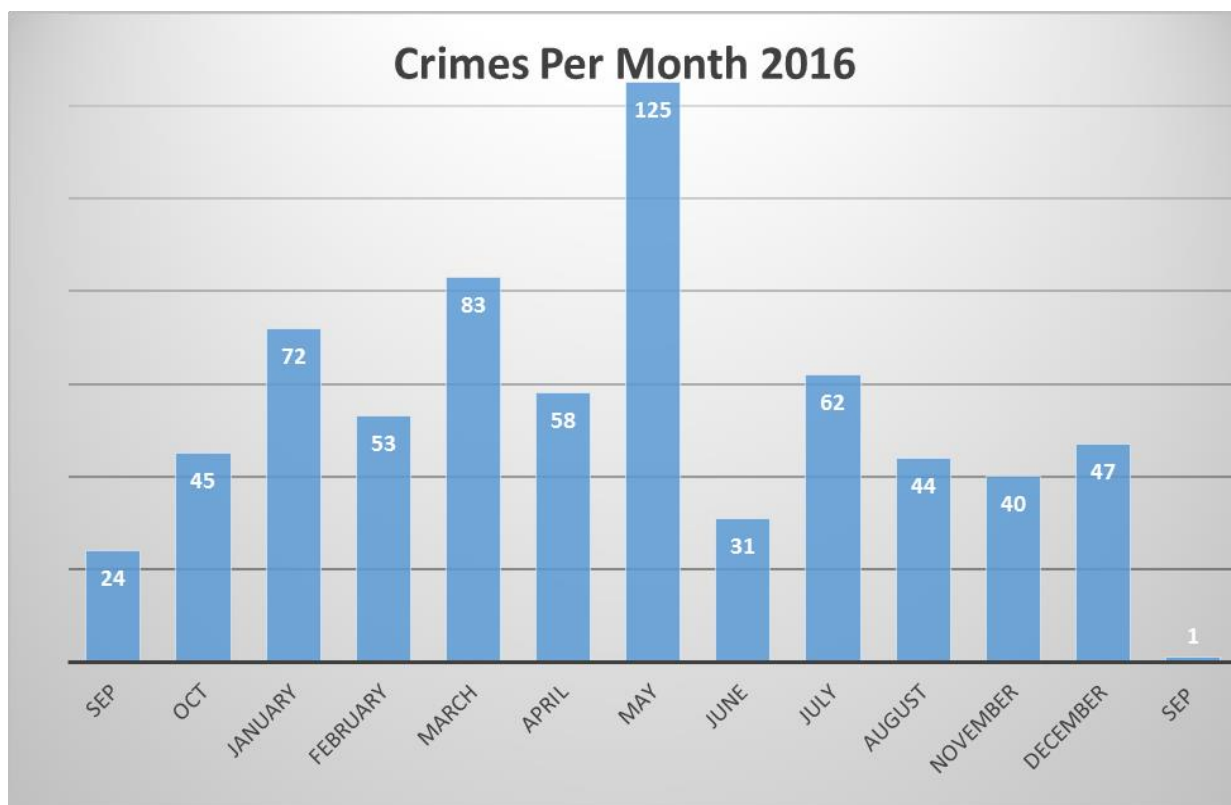
WeAre offences accounted for approximately 10% of all offences recorded in licensed premises, WeAre was the second highest contributor to recorded offences.

The two day festival had a footfall of 50,000 persons, in contrast the only venue which had more offences than WeAre has an annual footfall of approx. 200,000 persons per annum (A: Romford Town Centre).

Of Note Venues A, B, C, D, E, F and H all operate an ID scanning system to assist in the prevention and detection of crime. Frequently these systems have been used to identify suspects following offences occurring.

These venues also operate to at least a ratio of 1:100 door staff to patrons.

The table below illustrates a spike in offences in licensed premises for the month of May.



Police representations made in 2015 also reflect concerns over the impact of the event on overall crime in the borough:

*“The We Are festival generated 79 theft person crimes this year which equates to 100% increase in crimes in the South of the Borough for the entire year to date. Without these crimes the Borough would be in reduction but we are now seeing a 3.5% increase and a 6.1% increase in mobile phone crime. With the crime generated from this one event alone, we are now unable to achieve our reduction for this year nor recover for next year.”*

Technological advances in smartphones in recent years have seen mobile phone theft as less appealing to offenders, largely thanks to Apps which act as location tools. Nevertheless the event still generates a significant number of recorded crimes in relation to phone theft. 52 offences were recorded in 2016.

Alcohol and drug use creates vulnerabilities in persons who otherwise might be more conscientious in protecting their property, these vulnerabilities are increased when individuals are under 18. Examples of victims of phone theft under the age of 18 are contained in the protection of children from harm.



## 2. Public Safety

### 2.1 The role of the Designated Premises Supervisor

#### Revised Guidance issued under section 182 of the Licensing Act 2003

##### 10.29

The main purpose of the 'designated premises supervisor' as defined in the 2003 Act is to ensure that there is always one specified individual among these personal licence holders who can be readily identified for the premises where a premises licence is in force. That person will normally have been given day to day responsibility for running the premises by the premises licence holder. The requirements set out in relation to the designated premises supervisor and authorisation of alcohol sales by a personal licence holder do not apply to community premises in respect of which a successful application has been made to dis-apply the usual mandatory conditions in sections 19(2) and 19(3) of the 2003 Act (see Chapter 4 of this Guidance).

##### 10.30

The 2003 Act does not require a designated premises supervisor or any other personal licence holder to be present on the premises at all times when alcohol is sold. However, the designated premises supervisor and the premises licence holder remain responsible for the premises at all times including compliance with the terms of the 2003 Act and conditions attached to the premises licence to promote the licensing objectives.

The event is multi-stranded, alcohol plays a part but it is clear that music is the main draw to the event. As per the section 182 guidance the DPS will normally have been given day to day responsibility for running the premises.

The proposed DPS is an employee of the company contracted to run the bars at the event.

It is not acceptable to hold the proposed DPS responsible for ensuring the compliance of conditions which do not relate to the sale of alcohol. The proposed DPS will have no influence over security at the event or the campsite.

### 3. Prevention of Public Nuisance

#### 3.1 The impact of the event on local residents.

Officers on patrol at the 2016 festival were approached by members of the public regarding issues with festival goers at the transport hub and in Upminster.

Upminster has a population of 12,833, public services and the local economy is designed to support this demography. Inevitably there will be a strain on the local economy and services with a 200% increase in the local population, albeit for a short period of time.

Anti-social behaviour is recognised as having a serious impact on people's wellbeing and their quality of life. Nuisance and ASB is defined by the Metropolitan Police as

*“**Nuisance** - ASB is causing trouble, annoyance or suffering to the community at large rather than an individual or group”*

This nuisance can manifest itself in a myriad of ways, it is also determined by the victims of ASB and nuisance themselves.

Examples include:

Rowdy or inconsiderate behaviour, drug taking, noise pollution, littering and street drinking.

#### 4. The Protection of Children From Harm

##### 4.1 Minors as suspects and victims of crime 2016

###### Possession with intent to supply – 16 year old male suspect, (5408964/16)

A 16 year old male was detained at the entrance tent having been found in possession of 40 MDMA tablets as well as a driving licence in the name of another. In interview he admitted that he intended to sell them at the festival, he was charged with PWITS and theft.

This was the males first and to date only offence, at court he received a four month referral order having plead guilty to both offences.

In mitigation the male did not gain entry to the festival and was detained by security staff. This incident does highlight the draw the festival has to persons under 18, in this instance a sixteen year old admitted that he had identified the festival as a venue to make a profit selling illegal drugs.

###### Victim of phone theft – 17 year old female victim, (5409149/16)

*“Crime allegation: ^CALLER REPORTING MY DAUGHTERS PHOEN STOLEN - AT THE WE ARE FESTIVAL YESTERDAY BETWEEN 18:00-19:00 VIC. CHARLOTT MITCHELL 11/09/98 WE HAVE FOUND THE PHONE ON FIND MY IPHONE APP ITS IS AT [REDACTED]”*

*Date of offence: 29/05/16*

*Time of offence: 18:00-19:00*

*Location of offence: UPMINSTER*

*From PC KEMP at CRIB TIU: VIW1 states he is reporting on behalf of his daughter VIW2 who is a 17 year old juvenile. She apparently attended the We Are FSTVL with friends and had her iPhone inside her handbag which was zipped closed and also buckled down. Whilst she wore the handbag in a dense crowd an unknown suspect has managed to open the bag and steal the phone without her knowledge. No suspect seen, no witnesses, no forensic evidence and no cctv”*

The Officer in the case conducted extensive enquiries to investigate the theft, attending the suspects address in Essex and liaising with Essex police. The phone has not been traced to date.

###### Victim of phone theft – 17 year old female victim, (5409244/16)

On 28/05/2016 at 1830 the victim was standing inside the PARADISE tent. The victim last recalls seeing her mobile phone inside her handbag at this time. The mobile phone was inside the victim's handbag which fastens with a zip. The victim was wearing her handbag across her body.

At 1900 the victim looked inside her handbag and noticed that her phone had been removed and taken from within. No suspect seen. The victim did not remove her handbag from her person at any time

The victim's friend called the victim's mobile phone. The phone had been switched off. The phone was on and charged whilst in the victim's possession

Victim of phone theft – 17 year old female victim, (5409214/16)

*“viw01 reported the theft of her phone from her skirt pocket as she was walking at the venue by a male suspect unknown in a group pickpocketing it then making off in direction unknown*

*spoke to the victims and they confirmed the theft*

*viw01 stated she was at the festival with her boyfriend and had the phone in her skirt she noticed the group of boys very near her as she walked past and then went to use her phone and realised it was stolen  
she tried ringing it and then overheard the suspect which was one of the group of youths saying he stole the phone  
victim went and confronted him and he denied it and threatened to punch her so she moved away and suspect made off in direction unknown”*

The phone in question was later found in the lost property department of the festival and recovered to the victim.

Assuming that the victims of crime are an accurate sample of patrons who were at the festival then it follows that the same percentage of underage patrons could possibly have attended the event over the two days.

Based on 50,000 people attending over two days at a ratio of 3:77 under to over eighteen then there could have been 1,948 persons attending the festival under the age of eighteen.

## 5. Cost to the MPS and Taxpayer

At the 2016 festival there were three serials of officers deployed across three different start times, a full command team, radio control, detectives, licensing and central support.

An estimate of costs has been provided by central support:

*“Not including your full command team... so all the GX, SX, and the BX’s,*

*Just the inspectors, Sgts/ DS and PC’s/ DC’s working on the day as an 8 hour shift, so not even including their overtime, or transport costs.*

*It cost roughly £27,360.”*

£27, 360 is the figure for the basic manpower hours on the day of the event. This does not include the cost of investigating crimes after the event, the cost of detaining persons in custody the cost of processing individuals and taking them to court and the ongoing cost of rehabilitation following conviction.

This is a costly process for the MPS, the cost of detaining an individual in custody per hour is approx. £400, court cases can run into several thousands of pounds and investigations can be lengthy.

This comes at a time of austerity for the MPS as well as all the public sector. Costs need to be controlled and lowered and budgets are closely monitored.

Any increase in capacity or hours is likely to increase the levels of crime and disorder, this will also increase the cost to the taxpayer for policing the event.

## 6. Conclusion

The application asks for an increase of 5,000 persons on last year's festival. Crime levels at the event were significant enough to rank the venue second in the highest offending licensed premises per annum, this from a two day event.

- **Police request that the capacity of the event remain at 24,999.**

The venue have implemented a new security strategy, this involves five different security companies compared to last year's two. Police consider it appropriate that this revised strategy be evidenced at this year's event before any increase in capacity is considered.

There remain concerns regarding transport and infrastructure in the locality which may also restrict the capacity of the event.

The application requests a campsite with a capacity of 9,000. Police have serious concerns about the specifics of the management of the campsite. No details on numbers of security deployed at the campsite have been finalised or measures to reduce crime.

- **Police request that the capacity of the campsite be limited to 5,000, an identification scanner be a condition of entry to the campsite and security numbers be confirmed and agreed with the Havering borough partnership Inspector no later than 31<sup>st</sup> March.**

In addition to the event management plan Police would also suggest the following be added as conditions of the license subject to the costs being proportionate to the event:

- **All persons, equipment and vehicles to be searched on entry including staff and VIPS.**
- **CCTV to be installed at all points of searching and in search tents**
- **All security personnel to be in possession of and in contact with event radio control**

- **Dedicated teams of mobile car park security patrols be deployed at the event and security numbers be confirmed and agreed with the Havering borough partnership Inspector no later than 31<sup>st</sup> March 2017.**
  
- **CCTV to be installed in all event tents, event bars and additional CCTV to be added to footprint of event of suitable quality to identify offenders.**
  
- **Mobile welfare teams, with visible uniform differentiating them from security or medical staff, to be deployed to the event with radio contact in order to identify, monitor and assist with persons intoxicated through drink or drugs. Numbers be confirmed and agreed with the Havering borough partnership Inspector no later than 31<sup>st</sup> March 2017.**
  
- **A member of the welfare team to be in contact with Queens's hospital prior to and during the event.**
  
- **Two members of WeAre security staff be deployed at Queens's hospital A+E dept. for the duration of the event to assist in any referred cases from the event.**
  
- **The DPS be a member of the management team of the applicant.**
  
- **Identification scanning equipment be used as a condition of entry to the event for all persons that appear under the age of 25 in accordance with Havering Councils guidelines on Challenge 25. Any persons not scanned shall have their photograph taken and a record made of their entry and the security supervisor permitting them entry.**
  
- **The venue have a dedicated crime reporting tent in the main arena where a member of staff will assist in reporting crime online utilising an online tool similar to the MPS online tool or a scheme such as Facewatch or its equivalent.**
  
- **A steel shield be erected around the perimeter of the campsite and event and constantly monitored by security staff.**
  
- **A designated member of staff to be responsible for the emptying and packaging of amnesty bins in the presence of police officers, this persons to identify themselves to police at event control at the start and conclusion of the event.**
  
- **Representatives from all five security companies to attend event control meetings.**

- **Social media SPOC to be present in event control with social media updates shown on a separate screen in event control.**
- **CCTV Plan to be agreed with police by 31<sup>st</sup> March 2017 and added to the event management plan.**
- **Lighting plan to be agreed with police by 31<sup>st</sup> March 2017 and added to the event management plan.**

If I can be of any further assistance in this matter please do not hesitate to contact me at my office at Romford Police station or my colleagues in the licensing office.

Yours sincerely,

Inspector John Goodwin

On behalf of

Detective Chief Superintendent Jason GWILLIM,  
Borough Commander Havering, Barking and Redbridge,  
C/o Romford Police Station

18<sup>th</sup> January 2017.





**Havering**  
LONDON BOROUGH

Interested Parties (Valid objections)

Edward Marling

1 Damyns Hall cottage

Aveley Road

Upminster

RM142TQ

LBH Communities & Resources Planning Control

Mercury house.

RM1 3SL

4<sup>th</sup> January 2017

Ref: AGH/018675

Re: S:17 Premises licence application Damyns hall aerodrome site RM14 2TN

**Objection** :Ref: AGH/018675

Dear Mr Hunt.

I wish to lodge an objection to the granting of the said premises licence application.

**“The granting of a premises licence will incite drunkenness, late night noise and disturbance, open urination in public areas and trespass onto private property”.**

Yours Sincerely

*Edward Marling*

Edward Marling (Ratepayer)

4<sup>th</sup> January 2017

Ken Lees

2 Damyns Hall cottage

Aveley Road

Upminster

RM142TQ

LBH Communities & Resources Planning Control

Mercury house.

RM1 3SL

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Yours Sincerely

Ken Lees

(Ratepayer)

4<sup>th</sup> January 2017

## **We Are FSTVL 2017 – premises licence application E-mailed representations against**

**From:** cllrironower@yahoo.com [mailto:cllrronower@yahoo.com]  
**Sent:** 12 January 2017 15:24  
**To:** Licensing; Arthur Hunt  
**Cc:** Linda Hawthorn  
**Subject:** WE ARE FESTIVAL

Re the WeR application to increase their numbers from 25000 to 30000 next year.

Please see below comments from us.  
Would you acknowledge these ?

### Prevention of Crime and disorder

On the proposal on numbers from 25000 to 30000 this is of concern as it increases the potential for disorder both at the event and especially when the event closes and people leave. Given the camp site, with alcohol available for longer there is increased risk. Last year whilst theft of mobile phones was down, drug use was up and drugs were confiscated.

### Prevention of Public Nuisance.

Upminster town centre does get busy with extra cars/buses etc and people and that causes pressure on an already busy place. There are always complaints that festival goers use gardens as public toilets which is unacceptable. More people more of a problem. The station gets busy and ordinary travellers have difficulty in access the station easily, again increase in numbers and extension by a further day for camping will make this worse.

### Public safety

A big potential issue getting more people to and from the site . Transport is organised but if it breaks down there are issues and with 5000 more people the risk is greater. All leaving at the same time either on Saturday or Sunday/Monday will increase the risk. While people arrive at different times they leave together.

We feel the numbers should be kept at at 25000 and reduce the hours of alcohol sales .

Councillors Ower and Hawthorn.Upminster Ward

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**Havering**  
LONDON BOROUGH

Interested Parties (Valid Representations of support)

## **We Are FSTVL 2017 – Premises licence application E-mailed representations of support**

**From:** grace jolly [<mailto:gracejolly1@hotmail.com>]

**Sent:** 27 December 2016 14:24

**To:** Licensing

**Subject:** We Are FSTVL 2017

Hi,

I hope this email finds you well.

I emailed previously to show my support for We Are FSTVL.

We Are FSTVL is still a fun local festival which has put our tiny town on the map across the UK. When people ask me where I am from I proudly say Upminster and quite a few people recognise the town because of the festival!

I attended the show this year and the music and crowd were great (loved Craig David). It was really easy for me and my friends to get home after as we took the free shuttle bus directly back to Upminster station.

From our perspective we experienced no issues at the show and found it well organised. We Are fstvl marks the start of the festival season which is my favourite time of the year.

Bring on 2017 We Are FSTVL!

Thanks,

Grace Jolly  
6 The Fairway,  
Upminster,  
Essex,  
RM14 1BS

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**From:** Julie Brannen [[mailto:julie\\_brannen@yahoo.co.uk](mailto:julie_brannen@yahoo.co.uk)]

**Sent:** 03 January 2017 12:05

**To:** Licensing; Wearefstvl Info

**Subject:** We Are FSTVL Licence Application 2017

RE: We Are FSTVL Licence Application 2017

To whom it may concern,

We write regarding the licence application for We Are FSTVL 2017.

Both my husband, my daughter and I would like to email you to confirm our support for the show and all that it brings to the local area. We experienced no issues regarding noise or traffic, traffic was well managed and signposted clearly ahead of the show and throughout the weekend. It is lovely to see Upminster so full of life and younger people. We believe it is great for the community spirit and welcome the return of the show for many years to come.

Kind Regards,  
Julie Brannen, William Brannen & Katie Brannen

63 Severn Drive  
Upminster  
Essex  
RM14 1QF

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**From:** Ruth Napp [mailto:[Ruth@simplyloos.co.uk](mailto:Ruth@simplyloos.co.uk)]  
**Sent:** 03 January 2017 13:18  
**To:** Licensing  
**Cc:** We Are FSTVL  
**Subject:** Licensing

To whom it may concern,

We as a business have been working with Lime Green Events since 2013 and every year thereafter on the We Are FSTVL.

We are based in Rainham and as a Havering Borough business we very much believe that the shows location is superb and gives a huge boost to the businesses within the community and surrounding areas each year.

We are an established portable toilet supplier and we work with many large festivals and shows, and we can honestly say that the Lime Green team always have the local residents and businesses at the forefront of their mind when planning the show and ensuring as little disruption as possible. They are and have always been very thorough when planning to toilet and welfare facilities required, not only for the show but also the local train station and bus stops.

Every stage of planning is meticulously thought out and all considerations are made for both suppliers, festival goers, local businesses and residents. This is essential and ensures the show weekend takes place with the minimum disturbance to the normal day to day living of the area.

We very much support and believe that holding the show at Damyns Hall is a beyond a doubt the best location and we hope it continues for many more years to come.

Kind Regards

Ruth Napp  
Business Development Manager  
Simply Hire Ltd

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**From:** D DOWDALL [mailto:debdowdall@btinternet.com]  
**Sent:** 03 January 2017 20:28  
**To:** Licensing; Wearefstcl Info  
**Subject:** Support of Wearefstvl Licensing

I support the application for licensing for this Festival. I believe that allowing camping will ensure an even smoother running of the festival and as we know the incident level for this festival is very low owing to the commitment of Reece Miller and his team to ensure that they do all they can to minimize any potential difficulties.

I had to walk through a group of festival goers last year at 11.30pm and initially was wary but the atmosphere of the revellers were one of happiness and just having a good time additionally there were lots of stewards always in sight. My middle son wishes to attend this year and although I have never let any of my sons go to the 'V' Festival, I am more than happy for him to attend knowing it is so well organised.

I hope you approve the license and it would be nice if the application could be for two or even five years - especially as they have just been awarded UK Festival Award for Best Dance Event - Upminster can benefit so much from this.

Regards,

Deborah Dowdall  
146 Cranston Park Ave  
Upminster

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**From:** Mark Sewell [mailto:Mark@jm2ss.com]  
**Sent:** 04 January 2017 09:20  
**To:** Licensing  
**Cc:** info@wearefstvl.com  
**Subject:** We Are Festival / Lime Green Events Ltd license application

Dear Sir / Madam,

I write annually as a resident of Hornchurch & business owner in Upminster regarding the above festival.

I think the application for camping benefits the community & economy even further.

At no point am I disturbed and from where we are with our business in Upminster and with our house in Hornchurch you can never hear the show in the slightest.

Everyone we bump into across Upminster on the show weekend has a real spring in their step which shows how positive this event is for the local community.

The impact on the economy in a world of constant budget cuts is first class, the trade it brings into the area, the workforce it employs is mind blowing, it gives everyone a real chance.

We all look forward to the show returning every year.

Yours faithfully,



Mark Sewell  
Managing Director  
JM2 Support Services Ltd

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**From:** Luke Jarvis [mailto:lukejarvisperform@gmail.com]  
**Sent:** 06 January 2017 19:27  
**To:** Licensing  
**Subject:**

16 Griffin Avenue  
Upminster  
Essex  
RM14 1PB

We Are Festival 2017

Dear Havering licence team,

We are writing to you with regards to We Are Festival, to express how thrilled we are to have this festival taking place in our home town.

We recently saw the show win best dance festival at the festival awards. This is incredible for a local business to bring home to Upminster.

The show never disappoints and each year the line-up just gets better and better.

For something that takes place across only 2 days a year let's give the show the recognition it deserves within the local community.

Many thanks for your time.

Kind Regards,

Luke Jarvis & Ben Jarvis

---

**From:** Jeff Whiley [mailto:Jeff@jm2ss.com]  
**Sent:** 09 January 2017 15:53  
**To:** Licensing  
**Cc:** [info@wearefstvl.com](mailto:info@wearefstvl.com)  
**Subject:** We Are FSTVL License application 2017

Dear Licensing,

I write regarding the above application as I have over recent years to once more show support for the We Are FSTVL show that has taken place for the last 4 years.

Everyone I see coming to the show is always extremely well behaved & causes no disturbance to the area in the slightest.

I visit the show and the organisation improves year after year, I and my friends that attend always feel safe and well looked after.

Being both a resident and a business owner I'm proud to live in a town that delivers a world class music festival for the community year after year.

Thank you to the council and local authorities for making this happen.

Regards,

Jeff Whiley MBICSc  
Managing Director  
JM2 Support Services Ltd

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**From:** Peter Young [<mailto:Peter.Young@ambris.uk>]

**Sent:** 09 January 2017 15:45

**To:** Licensing

**Subject:** We Are FSTVL

Good day Havering Licensing Department,

I write to you as a local resident of the area in relation to express my support for the licence application ref We Are FSTVL 2017.

In the hard times local businesses are facing anything that helps aid local economy and businesses cannot be a negative thing.

I myself was nearby to the festival site that weekend and did not face any problems from a noise, traffic and litter viewpoint. Road sign diversions were clear, concise and easy to follow and on the one particular occasion I did encounter a traffic marshal he was most polite and helpful.

The ladies and gentleman we saw attending were well behaved young people looking forward to the show and festivities ahead.

I look forward to it's return and trust you will take my feedback into consideration.

Peter Young  
Broker

Ambris LLP  
140 Fenchurch Street  
London EC3M 6BL

Direct Tel: +44 (0)203 773 2344

Mobile: +44 (0)7880 383 602

Fax: +44 (0)203 773 2340

[peter.young@ambris.uk](mailto:peter.young@ambris.uk)

[www.ambris.uk](http://www.ambris.uk)

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**From:** Healthy Roots [mailto:info@healthy-roots.co.uk]

**Sent:** 10 January 2017 19:17

**To:** Licensing

**Cc:** info@wearefstvl.com

**Subject:** We Are Fstvl Licensing

Licensing Department – We Are FSTVL 2017 application

FAO Licensing Department,

We write once more this year to extend our support for the license application for We Are FSTVL 2017.

The camping element is very exciting for the whole town.

Healthy Roots are a fellow Upminster business ourselves on the High Street. The show brings thousands through the streets of Upminster, happy, good natured ladies & gentleman of all ages never causing any grief to anyone.

As a customer of the show myself I can tell it's extremely well run and always a safe place to have a lot of fun every summer. We hope it continues to provide Upminster, Essex, Greater London with much joy.

The organisation improves every year, we as a town need more success stories like this.

Yours faithfully,

J.Hoggett, A.Hoggett,  
Healthy Roots  
38 Corbets Tey Road,  
Upminster  
RM14 2AD

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**From:** Emily Whyman [mailto:emilywhyman93@yahoo.co.uk]

**Sent:** 18 January 2017 11:01

**To:** Licensing

**Cc:** Wearefstvl Info

**Subject:**

Emily Whyman  
47 Sunnyside Gardens  
Upminster  
Essex  
RM14 3DT

Dear Sir/ Madam,

I have lived in the local area my entire life, I love Upminster and would not chose to re-locate elsewhere; however throughout my life there has not been anything aimed at the younger residents. We Are Fstvl does this.

The event from my family and I's perspective did not cause any problems. I live with younger siblings and my father, and none of us could hear any noise from the festival site.

Transport links to the event were impeccably organised and at no point did I or anybody I know feel threatened by anybody travelling through Upminster for the event.

It is about time the pretty town of Upminster and the surrounding areas were used for something useful and Upminster was put on the map. People should embrace the festival every year, small businesses can use it to their advantage, and younger generations should be allowed to celebrate their youth and culture through the music and festival whilst knowing it is being held in a safe environment, close to home and attentively organised.

Many thanks,

Emily Whyman

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**From:** lauren york [<mailto:lyork0456@gmail.com>]

**Sent:** 18 January 2017 11:10

**To:** Licensing

**Subject:** We are FSTVL

To whom it may concern,

I email in relation to the local show We Are FSTVL. Having attended the festival this year I have to commend the organisers for creating a show of this scale in Upminster. Finally there is something for us younger resident to attend and enjoy. I think it a credit to the show and Upminster that some of the biggest DJ's in the world want to play here and I believe as a community we should support this. I have heard it is camping this year which I think will be great for people outside of the area who haven't been able to experience the show before. Having lived in the area my whole life I cannot wait to continue to support and see how the festival grows year upon year.

Many thanks,

Lauren York

104 heron way  
Upminster  
Essex  
RM14 1EE

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From: Connor Madigan [<mailto:connormadz97@outlook.com>]  
Sent: 18 January 2017 15:06  
To: Licensing  
Subject: WeAreFstvl

Good Morning,

I would like to email in relation to We Are FSTVL.

I go to the show every year and its definitely the highlight of mine and my friends summer as we are all music lovers. The crowd and line up are wicked and the atmosphere is like no other show I've ever been to. Being from the local area its really accessible to everyone and i think its great for Upminster and the local community.

Thanks  
Connor Madigan

81 Glebe Way RM11 3RS

---

Mr & Mrs Horne  
133 Springfield Gardens  
Upminster  
Essex  
RM14 3ET

Licensing Department  
London Borough Of Havering  
Mercury Gardens  
Romford  
Essex  
RM1 3SL

4<sup>th</sup> January 2017

**Lime Green Events Limited Licensing Application for We Are FSTVL 2017**

Dear Licensing Department

We write as local residents in Upminster to represent our support for the license application referred to above.

We have not witnessed nor heard of any issues of crime & disorder, public nuisance or public safety to report from the last shows.

We regularly support the local shows at Upminster Junior school and the consensus of this community is very supportive for the gig overall

Yours faithfully,

  
James Horne

  
Sarah Horne

# Ensignbus

www.ensignbus.com

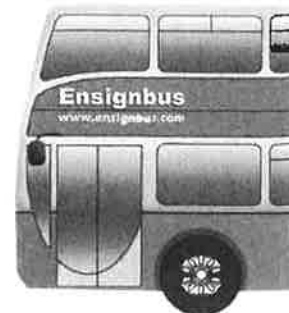
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Lime Green Events  
WeAreFSTVL 2017

09/01/17

Following starting to work with Lime Green Events in 2013 to provide transport for WeAreFSTVL our partnership has grown allowing us to provide the level of service required to move their customers safely to and from the event.

We are an independent family run business that operates a very large amount of Pre Planned and Emergency Rail Replacement on behalf of TFL along with a large number of public bus services across Essex & London alongside rail replacement, emergency rail replacement and strike cover for C2C, DLR, National Express and Abellio across the South East.

As the size of the event has grown Lime Green Events and ourselves have worked closely together to identify the demands of our customers and enhance the transport plan as necessary. This starts with a meeting post show to identify any improvements that need to be addressed for the following year, We then move on to the planning making sure we have a secure transport plan ready for the start of show and communication continues until the last customer arrives at their destination safely.

The operation will uses many vehicles per day to transport customers to their destinations but mainly in conjunction with C2C at Upminster Station.

In 2016 the transport of customers to and from Upminster Station and other destinations was a great success which will be carried into 2017 with some enhancements where necessary.

We look forward to supporting We Are FSTVL in 2017 and many more years to come.

A handwritten signature in black ink, appearing to read 'Jon Lupton'.

Jon Lupton  
Commercial Manager

Licensing Department  
London Borough Of Havering  
Mercury Gardens  
Romford  
Essex  
RM1 3SL

Reference:- Lime Green Events Ltd licensing application for the We are Festival 2016 <sup>7 Feb</sup>

Dear Licensing Department,

We're next door neighbours to Damyns Hall Aerodrome and we would like to emphasise our support for the We Are festival event that takes place each year. The professional levels of organisation have increased 10 fold year on year with each event that passes. It brings well needed life, culture & colour to the area and supports the overall economy in a way that's rare these days.

The promoters regularly kept in contact with the locals with regards to the plans and the communication via the bulletin and the leaflet drops have been very helpful for us all.

We've no issues of public nuisance, crime & disorder or public safety to report from the last show. We wish the organisers and the council our best wishes for the show.

Best Regards,

Mr Peter R Scott  
Epsticks Lodge  
Warwick Lane  
Rainham  
Essex  
RM13 9EW



Mr & Mrs Jenny Salter  
Stonebridge Farm  
Warwick Lane  
Rainham  
Essex  
RM139EW



Fishing Lake Bailiff  
Steve Bruyel  
13 Connaught Avenue  
Grays  
Essex  
RM162XR





The Halo Hair Design

65 Station Road

Upminster

Essex

RM14 2SU

Dear Sir / Madam,

RE: We Are FSTVL Licence Application 2017

We are a local hair salon based in Upminster and write in relation to the above application. From a business perspective we are not affected by the show - in fact we are probably busier than usual due to customers having their hair done. We love seeing the town buzzing with energy and all of our customers and staff love watching everyone arrive with their festival outfits on and having fun. Everyone we encountered seem well behaved and well-mannered throughout the weekend. For us anything that brings extra business to Upminster has to be a good thing and long may this festival continue.

Many thanks,

The Halo Hair Design

Mark Ancient



Jackie Ancient



Lisa Aly-Khan



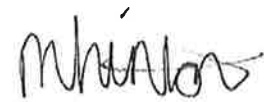
Elliot Adamson



Claran Gurry



Maisie Hinton





NXET Trains Ltd  
2<sup>nd</sup> Floor  
Cutlers Court  
115 Houndsditch  
London  
EC3A 7BR

10 January 2017

**c2c/We Are FSTVL Partnership 2017**

To whom it may concern,

AS the rail company connecting the South Essex Coast to Central London we have worked with many large event organisers in the past to provide travel plans. We have really enjoyed working with We Are FSTVL, seeing their business grow, and look forward to celebrating their 5<sup>th</sup> anniversary with them.

We have found We Are FSTVL to always work in the most professional manner with a view to ensuring safety and smooth running of travel plans.

We continue to look forward to working with We Are FSTVL both this year and in the future.

Kind regards,

Sam Norman  
Interim Business to Business Manager

NXET Trains Limited is part of National Express Group and trades as c2c

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## **Lime Green Events**

**WeAreFSTVL 2017**

**19/01/2017**

We as a company { Ensignbus} and I personally through Ensignbus have been working with WeAreFSTVL from their first festival in 2012, in Upminster ,It has been a fantastic experience ,it has become a highlight of our calendar from the challenges of day one up to the way it has evolved today. We as a company have evolved our transport scheme to enhance our customers experience to and from the festival .We now have a large network of routes for the closing of the festival to get people home and an all most endless supply of buses to keep our passenger moving.

Over the years apart from the festival we have built up a very good Working relationship with Transport for London, London underground C2C, Greater Anglia, South East trains the list goes on. We as a company have at least forty years' experience moving large crowds from all sorts of places. We are called out by the all the major rail company's and TfL, if there is a break down in there service.

WeAreFSTVL Took this on board before offering us this contract and we have evolved the transport together ,we have a fantastic working relationship with all the party's at this festival and really work as one

to make sure the transport hub works . We are at all times in contact with the festival control when operational from the first Festival goer enters the site to the last one leaves.

The Festival at Upminster has become a must go event to so many local youngsters it has put Upminster truly on the map, it's the talk of the town for months on the lead up and after .The interaction between the Festival goers and the local community is a pleasure to see .I am on site for the duration of the festival, and go between Upminster station and the site, Usk road and site, there is an almost party atmosphere.

I really look forward to working with and wish WeAreFSTVL great success in the future

It deserves a great future

Michael Botton



Business Development Manager